

WARREN COUNTY PUBLIC LIBRARY DISTRICT
February 8, 2021

The Warren County Public Library District monthly board meeting was held February 8, 2021, in the Main Library Main Library periodical area (spread out for social distancing). In attendance were Trustees Audette, Henderson, Simmons, Sturgeon and Zesbaugh. Director Good and Bookkeeper Buckley were also in attendance.

President Zesbaugh called the board meeting to order at 5:15 p.m. Sturgeon (Simmons) moved to accept the January 11, 2021, board meeting minutes. President Zesbaugh noted that the Correspondence note in the 1/11/21 minutes did not include the Saturday after New Year's Day as well. The Board voted on the minutes as amended. Ayes–5, Nays–0, Abstention–0. Motion carried. Unrecorded vote.

FINANCIAL REPORT

Checking Account Balance 12/31/2020	\$661,516.41
Receipts	\$115,082.87
Disbursements	\$50,737.35
Balance 1/31/2021	\$725,861.93

Working Cash Fund Balance 12/31/2020	\$28,983.41
Receipts	\$4.92
Disbursements	\$00.00
Balance 1/31/2021	\$28,988.33

Certificate of Deposits 1/31/2021	\$300,000.00
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Building Account Balance 12/31/2020	\$33,054.58
Receipts	\$8,805.73
Disbursements	\$2,375.39
Balance 1/31/2021	\$39,484.92

Henderson (Audette) moved to file for audit the 1/31/21 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes–5, Nays–0. Motion carried. Recorded vote.

CORRESPONDENCE

No correspondence.

PRESIDENT'S REPORT

President Zesbaugh represents the library on the Downtown/Broadway Corridor TIF Joint Review Board and the North 6th Street TIF Joint Review Board. Both boards met on January 28. Tax Increment Financing is a long-term strategic effort to increase economic development in Monmouth. TIF revenues are regulated by the State of Illinois statutes and may only be used for economic development purposes.

Downtown/Broadway Corridor TIF Joint Review Board. The board voted to recommend to City Council that Mek's on Main receive \$17,095 for a new roof and that Tin Cup receive \$2,117 for their drive-through. The money comes from a TIF rehabilitation grant program, where 30% of total costs are eligible for reimbursement. These allocations were approved by City Council on February 1.

According to the City of Monmouth, in 2020, there were \$808,907 in Monmouth building improvements, and \$129,686 came from grants.

The former dairy building west of the library was demolished and will likely become a landscaped parking lot with access only from South A Street. Director Good was able to provide prior input that the library does not have enough parking spaces based on the library's square footage.

North 6th Street TIF Joint Review Board. Fareway is the only entity in this TIF district. It is a single parcel TIF. The City of Monmouth refunds 92% of Fareway's property tax, which was about \$8,000. The tax is performance-based. It was lower than the City anticipated, but the City earned about \$800 in tax.

REPORTS OF COMMITTEES AND BOARD MEMBERS

No reports.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Review of bylaws: President Zesbaugh provided suggested revisions to the bylaws. The board will review the bylaws and vote on the document at next month's meeting.

COVID-19 vaccine benefit: Director Good inquired about whether the library would provide paid time off for employees to get the COVID-19 vaccine. The Board agreed on providing employees up to 2 hours of paid time off to get the vaccine since some individuals might need to drive to Galesburg or Burlington. Additionally, Director Good inquired whether the library would provide sick time if employees feel ill after receiving the vaccine. The Board agreed that employees can use time through the Families First Coronavirus Response Act sick time designation. Simmons (Henderson) moved to endorse both of these benefits. Ayes–5, Nays–0. Motion carried. Recorded vote.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics: Circulation and door count numbers continue to be lower than other years, likely due to the pandemic.

Upcoming events:

A cookie frosting class for adults will occur on Thursday, February 11 at 6:30 PM on Zoom. Interested individuals are asked to pick up the cookies between 2/9 and 2/11 and freeze the cookies until the program.

A Blind Date with a Book display will be set up near the door soon.

For children's programming, Anna Sharp with Ag in the Classroom will be collaborating with the library to create craft kits. Also, Valentine and penguin children's kraft kits will be available.

Motion to adjourn by Sturgeon (Audette). The meeting was adjourned at 6:15 p.m.

—Michelle Holschuh Simmons, Warren County Public Library Board Secretary