

WARREN COUNTY PUBLIC LIBRARY DISTRICT
September 2025

The Warren County Public Library District monthly board meeting was held September 15, 2025 on the third floor of the Patton Block building in Monmouth. In attendance were Trustees Lisa Adkisson, Jackie Beal, Cammy Davis, Stephenie Gambetta, Sarah Henderson, and Meghan Schroeder. Director Larisa Good and Bookkeeper Emma Chapin were also present. Trustee Emily Brooks was absent.

President Henderson called the board meeting to order at 5:20 p.m.

The first agenda item was a time of public presentations to the Board. Ms. Vicki Young and Mr. James Briscoe, two community members who were also with the Friends of the Library organization, asked to speak. Ms. Young reported that the most recent book donation day was held on the last Saturday in August. In the two-hour event, the group took in about 300 books, many of which included the Civil War amongst various other topics. She also reported that there will be a book sale this upcoming Saturday (September 20th) from 8:00-2:00 pm. The funds raised from the book sale are donated to the library to be used for items like tables and bookstands. In 2025, the Friends of the Library also paid for ½ of the cost of the Kanopy software program. Ms. Young asked if the Boundless program could be retained and Director Good confirmed that the program would be kept. Both Ms. Young and Mr. Briscoe share their excitement with the Friends of the Library organization and the library itself.

(Trustee Adkisson had to step away.) The minutes from the previous meeting on August 18, 2025 were presented for approval by Secretary Beal. Director Good reported that there was an error in the financial report presented at the August board meeting, which would require an amendment to that month's minutes. Schroeder (Gambetta) moved to accept the board meeting with the correction. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

FINANCIAL REPORT FOR AUGUST 2025

Checking Account Balance 07/31/2025	\$ 805,146.33
Receipts	\$ 531,676.80
Disbursements	\$ 60,167.82
Balance 08/31/2025	\$1,276,655.31

Working Cash Fund Balance 07/31/2025	\$ 26,238.59
Receipts	\$ 943.74
Disbursements	\$ 0.00
Balance 08/31/2025	\$ 27,182.33

\$ 300,000.00

Certificate of Deposits 08/31/2025

Building Account Balance 07/31/2025	\$ 6,850.59
Receipts	\$ 35,657.26
Disbursements	\$ 3,381.39
Balance 08/31/2025	\$ 39,126.46

Davis (Schroeder) moved to file for audit the 08/30/2025 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—5, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

CORRESPONDENCE

None

PRESIDENT'S REPORT

None

REPORTS OF COMMITTEES AND BOARD MEMBERS

None

UNFINISHED BUSINESS

Director Good provided an update on the building. The architectural drawings of the library have been completed in order to present a current picture of the building and an inspection is in progress. Thus far, the inspection has identified some minor mold due to previous standing water that will have to be treated once Director Good is completely confident that the source of the water has been remediated. There will be a need for some additional tuckpointing as well. Once the inspection is complete, the architect will provide the trustees with a proposal with options that could be feasible for future strategic planning.

Director Good also reported that the library's business office is in the process of being modernized with a conversion to QuickBooks. While the data has been uploaded, she and Emma Chapin are still working on the reporting process.

NEW BUSINESS

The 2025 Annual Library Appreciation Dinner will be held immediately following this board meeting on Patton Block's 3rd floor. Because the time, the other, non-critical agenda topics were postponed until the next meeting in October.

DIRECTOR'S REPORT**Circulation/Programs/Internet/Door Count Statistics:**

Director Good provided the Director's Report of Statistics for August. In comparing the August numbers in 2025 to the same time period in 2024, the overall circulation count remained relatively similar with the exception of Ancestry. This is a new category in

2025 and the count for August was 1,492, which doubled the total count in the E-Books category. Also, the Kanopy program reported that 62 videos were viewed during the month.

Upcoming events:

Adults had their BYOB club last week during which participants bedazzled a book. The adult craft was book diamond painting on September 11th. The kids club are continuing with the dungeons and dragons on Wednesday nights. And finally, the library will host Trick or Treat on the Square on October 24th from 2-4 pm.

The next meeting will be held at the Main Branch on October 20th @ 5:15 p.m. Motion was made to adjourn the meeting by Schroeder (Gambetta). The motion carried and the meeting was adjourned at 5:44 p.m.

—Jackie Beal, Board Trustee and Recording Secretary