

WARREN COUNTY PUBLIC LIBRARY DISTRICT

September 9, 2024

The Warren County Public Library District monthly board meeting was held September 9, 2024 in the main branch boardroom of the Warren County Public Library. In attendance were Trustees Lisa Adkisson, Jackie Beal, Cammy Davis, Stephenie Gambetta, Sarah Henderson, and Meghan Schroeder. Bookkeeper Sarah Buckley was also present. Director Larisa Good was absent.

President Henderson called the board meeting to order at 5:20 p.m.

The first agenda item was a time of public presentations to the Board. Vicki Young and Ted Briscoe were present. Ms. Young had a question about the closing of the Kirkwood branch and whether the books could be added to the Friends of the Library's next sale. Bookkeeper Buckley stated that they are still in the process of sorting through books to determine the status, but quite a few books had water damage. Ms. Young also asked about the e-Books program through Hoopla. President Henderson briefly explained the program.

The minutes from the previous meeting on August 12, 2024 were presented for approval by Secretary Beal. Gambetta (Davis) moved to accept the board meeting minutes with the amendment to update the notation of the next meeting being held in August, not June. (Ayes—6, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR AUGUST 2024

Checking Account Balance 07/31/2024	\$737,938.49
Receipts	\$503,024.72
Disbursements	\$60,452.01
Balance 08/30/2024	\$1,180,511.20

Working Cash Fund Balance 07/31/2024	\$26,220.70
Receipts	\$1,064.72
Disbursements	\$0.00
Balance 08/30/2024	\$27,285.42

Certificate of Deposits 08/30/2024	\$300,000.00
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Building Account Balance 07/31/2024	\$20,236.03
Receipts	\$37,380.45
Disbursements	\$1,762.84
Balance 07/31/2024	\$55,853.64

Trustee Emily Brooks joined the meeting @ 5:29 p.m.

Adkisson (Schroeder) moved to file for audit the 08/30/2024 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—6, Nays—0, Abstentions—1. Motion carried. Recorded vote.)

CORRESPONDENCE

None

PRESIDENT'S REPORT

None

REPORTS OF COMMITTEES AND BOARD MEMBERS

None

UNFINISHED BUSINESS

The Board agreed to table the Electronic Meeting Policy until next month in consideration of the library's annual picnic immediately following the meeting.

Bookkeeper Buckley stated that she and Director Good are still in the process of ascertaining which books from the Kirkwood branch are salvageable. Once that task is completed, additional action steps can be taken. A more detailed update will be provided at next month's meeting.

NEW BUSINESS

President Henderson welcomed Trustee Brooks back from maternity leave!

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics:

Bookkeeper Buckley provided the Director's Report in Director Good's absence. Statistics were provided via the August circulation report. There was a programming break in August so that accounted for lower numbers. She also provided an update on the recent staffing changes. Bailey Shimmin's last day was the middle of August. To replace her, the library hired Leilani Johnson at \$14/hour and she is working 16 hours per week in part-time status.

Upcoming events:

September 14th @ 2:00 pm: Movie afternoon – Princess Bride

September 14th @ 10:00 am: A train-themed storytime party in memorial to Gene Bratcher

September 20th @ 3:00 pm: Movie Friday - Robots

September 26th @ 5:00 pm: Adult book discussion – "Family, Family" by Laurie Frankel

Make-it take-it kits for September: Gliding Robot Puppet

1st and 3rd Tuesday @ 3:30 pm: Lego Challenge Club

1st and 3rd Thursday @ 3:30 pm: Pokémon Club

Bookkeeper Buckley reminded the Board that the next meeting will be held at the Alexis branch on October 14th @ 5:15 p.m.

Motion to adjourn by Gambetta (Brooks). The meeting was adjourned at 5:40 p.m.

—Jackie Beal, Board Trustee and Recording Secretary