

**WARREN COUNTY PUBLIC LIBRARY DISTRICT**  
**November 2025**

The Warren County Public Library District monthly board meeting was held November 17, 2025 at the Main Branch of the Warren County Public Library in Monmouth. In attendance were Trustees Jackie Beal, Cammy Davis, Stephenie Gambetta, Sarah Henderson, and Meghan Schroeder. Director Larisa Good and Bookkeeper Emma Chapin were also present. Trustee Emily Brooks and Lisa Adkisson were absent.

President Henderson called the board meeting to order at 5:15 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the November meeting.

The minutes from the previous meeting on October 20, 2025 were presented for approval by Stand-in Secretary Adkisson. Gambetta (Schroeder) moved to accept the board meeting with the correction. (Ayes–3, Nays–0, Abstentions–2 [Beal and Davis]. Motion carried. Recorded vote.)

**FINANCIAL REPORT FOR OCTOBER 2025**

|   |                       |
|---|-----------------------|
| Checking Account Balance 09/30/2025       | \$1,301,306.33        |
| Receipts                                  | \$ 4,048.84           |
| Disbursements                             | \$ 78,725.34          |
| <b>Balance 10/31/2025</b>                 | <b>\$1,226,629.83</b> |
| Working Cash Fund Balance 09/30/2025      | \$ 27,193.50          |
| Receipts                                  | \$ 675.26             |
| Disbursements                             | \$ 0.00               |
| <b>Balance 10/31/2025</b>                 | <b>\$ 27,868.76</b>   |
| <b>Certificate of Deposits 10/31/2025</b> | <b>\$ 304,690.30</b>  |
| Building Account Balance 09/30/2025       | \$ 38,334.39          |
| Receipts                                  | \$ 6.44               |
| Disbursements                             | \$ 7,686.92           |
| <b>Balance 10/31/2025</b>                 | <b>\$ 30,653.91</b>   |

Schroeder (Gambetta) moved to file for audit the 10/31/2025 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund with correction of October 1, 2025. (Ayes–4, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

## **CORRESPONDENCE**

None

## **PRESIDENT'S REPORT**

None

## **REPORTS OF COMMITTEES AND BOARD MEMBERS**

None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

Director Good presented the idea of having the library's handbook reviewed by a legal source. The Illinois Public Library Standards recommends that the handbook be reviewed periodically. She provided a quote of \$3,500 from HR Source with details of the company's proposal. Shroeder (Gambetta) made a motion to approve the contract with HR Source to review the library's handbook. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

## **DIRECTOR'S REPORT**

### **Circulation/Programs/Internet/Door Count Statistics:**

Director Good provided the Director's Report of Statistics for October. In comparing the October numbers in 2025 to the same time period in 2024, the main library circulation count was up more by than 500. E-books overall were up by more than 300, but Value Line Online was down by more than 700. Also, the Kanopy program reported that 92 videos were viewed during the month.

The next item on the agenda was the Illinois Public Library Standards. Director Good discussed the document, its purpose, and some of the areas covered by the standards.

Director Good distributed a document highlighting the Illinois Library Association and American Library Association legislated priorities. Those priorities were discussed.

### **Upcoming events:**

December 4<sup>th</sup> @ 5:00 p.m.: Attracting Winter Birds with Nahant Marsh

December 5<sup>th</sup> @ 5:00 p.m.: Christmas on the Square

December 9<sup>th</sup> @ 5:00 p.m.: Pokemon Club

December 10<sup>th</sup> @ 10:00 a.m.: Old Friends Talk Art with Susan Van Kirk

December 11<sup>th</sup> @ 4:00 p.m.: Who Framed Santa Claus (Escape Room)

The next meeting will be held at the Main Branch on December 15<sup>th</sup> @ 5:15 p.m. Motion was made to adjourn the meeting by Schröder (Davis). The motion carried and the meeting was adjourned at 6:39 p.m.

—Jackie Beal, Board Trustee and Recording Secretary