

WARREN COUNTY PUBLIC LIBRARY DISTRICT
November 13, 2023

The Warren County Public Library District monthly board meeting was held November 13, 2023, in the main branch boardroom of the Warren County Public Library. In attendance were Trustees Lisa Adkisson, Katelyn Audette, Cammy Davis, and Sarah Henderson. Director Larisa Good was also present.

President Henderson called the board meeting to order at 5:18 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the November meeting.

The minutes from the previous meeting on October 9, 2023 were presented for approval by Henderson. Audette (Adkisson) moved to accept the board meeting minutes. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR October 2023

Checking Account Balance 09/30/2023	\$1,025,073.53
Receipts	\$4,785.49
Disbursements	\$54,030.70
Balance 10/31/2023	\$975,828.32

Working Cash Fund Balance 09/30/2023	\$27,278.09
Receipts	\$11.58
Disbursements	\$0.00
Balance 10/31/2023	\$27,289.67

Certificate of Deposits 10/31/2023	\$300,000.00
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Building Account Balance 9/30/2023	\$51,520.69
Receipts	\$8.93
Disbursements	\$1,759.63
Balance 10/31/2023	\$49,769.99

Davis (Audette) moved to file for audit the 10/31/2023 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

CORRESPONDENCE

No report

PRESIDENT'S REPORT

No report

REPORTS OF COMMITTEES AND BOARD MEMBERS

No report

UNFINISHED BUSINESS

Henderson inquired about the roof project. Good reported work still hasn't begun. She did learn the project length will be shorter than the six week originally estimated. Roofers still plan to begin in November.

Clerical error was found with the Financial Report section of the August 14, 2023 minutes. Numbers from the previous month were used. Corrections are as follows:

Working Cash Fund Balance 6/30/2023	\$25,734.67 instead of \$30,248.26
Receipts	\$10.93 instead of \$12.37
Disbursements	\$0.00 instead of \$4,525.96
Balance 7/31/2023	\$25,745.60 instead \$25,734.67

Building Account Balance 6/30/2023	\$24,321.23 instead of \$34,575.11
Receipts	\$14,201.28 instead of \$5.51
Disbursements	\$1,931.93 instead of \$10,259.39
Balance 7/31/2023	\$36,590.58 instead \$24,321.23

Audette (Adkisson) moved to amend the Financial Report of the August 14th, 2023 minutes to correct a clerical error. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

NEW BUSINESS

No report

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics:

Increased program attendance numbers in October primarily due to overwhelming attendance of the Halloween Walk (445 attended).

Paid Leave Policy

Discussion tabled until December meeting due to low attendance at the November meeting.

Upcoming events:

Christmas on the Square: December 1st 5-8PM

Book Discussion: Educated, Thursday November 30th at 5PM

The next meeting will be held on December 11th in Monmouth @ 5:15 p.m.

Motion to adjourn by Adkisson (Audette). The meeting was adjourned at 5:43 p.m.

Cammy Davis, Board Trustee