

WARREN COUNTY PUBLIC LIBRARY DISTRICT
May 2026

The Warren County Public Library District monthly board meeting was held May 18, 2026 at the Main Branch of the Warren County Public Library in Monmouth. In attendance were Trustees Cammy Davis, Stephenie Gambetta, Sarah Henderson, and Meghan Schroeder. Director Larisa Good and Bookkeeper Emma Chapin were also present. Trustee Jackie Beal, Lisa Adkisson, and Emily Brooks were absent.

President Henderson called the board meeting to order at 5:18 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the April meeting.

The minutes from the previous meeting on April 20, 2026 were presented. (Schroeder) Davis moved to accept the board meeting minutes as presented with one correction to remove the portion that stated the previous minutes were presented “for approval by Secretary Beal” since she was not at the meeting. (Ayes—4, Nays—0, Abstentions—0 Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR APRIL 2026

Statement of Tax Fund Balance 04/01/2026	\$1,190,426.31
Receipts	\$ 4,916.62
Disbursements	\$ 63,827.24
Balance 04/30/2026	\$1,131,515.69

Working Cash Fund Balance 04/01/2026	\$ 30,840.77
Receipts	\$ 978.39
Disbursements	\$ 0.00
Balance 04/30/2026	\$ 33,819.16

Certificate of Deposits 04/30/2026	\$ 304,690.30
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Building Account Balance 04/01/2026	\$ 21,108.29
Receipts	\$ 3.41
Disbursements	\$ 3,980.17
Balance 04/30/2026	\$ 17,131.53

(Davis) Schroeder moved to file for audit the 04/30/2026 Statements of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

CORRESPONDENCE

None

PRESIDENT'S REPORT

Henderson asked if everyone completed the Statement of Economic Interest form. All Trustees present completed and filed the form at the Courthouse.

REPORTS OF COMMITTEES AND BOARD MEMBERS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

The first agenda item under new business was Ordinance #1-26-27.

This ordinance sets the dates and locations for the regular meetings for the next fiscal year which runs July 2026-June 2027. (Schroeder) Gambetta made a motion to approve Ordinance #1 (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

The next item on the agenda was to approve the non-resident participation fee for FY 2026-27. The current non-resident fee is \$108.68 and expires June 30, 2026. The rate for July 1, 2026- June 30, 2027 was calculated to be \$119.80

(Schroeder) Gambetta made a motion to approve Resolution #2-26-27 (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

Director Good presented her recommendation for salary increases for FY 2026-27. With the COLA rate at 2.8% this year and the projected rate to be between 3.9-4.2% in 2027, it was recommended that all employees be given a 4% increase except Emma Chapin and Amber Ricco. Chapin and Ricco have acquire a significant change in duties, and therefore Good recommended a 5% increase for these two employees. Director Good also recommended Emma Chapin be moved to 40 hours per week starting July 1, 2026. (Gambetta) Schroeder made the motion to approve the 5% increase for Ricco and Chapin, the move to 40 hours per week for Chapin, and the 4% increase for everyone else. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

Director Good presented a bid from Pella to replace 4 windows. The cost estimate is \$10,555.46. (Schroeder) Davis made the motion to approve the quote from for Pella, not to exceed \$12,555.46. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics:

Director Good provided the Director's Report of Statistics for April 2026.

Upcoming events:

Summer Reading begins June 1, 2026. Registration opened May 18, 2026. If you registered last year, you do not need to register again.

The next meeting will be held at the Main Branch on June 15 @ 5:15 p.m. Motion was made to adjourn the meeting by (Davis) Schroeder. The motion carried and the meeting was adjourned at 6:13 p.m.