

WARREN COUNTY PUBLIC LIBRARY DISTRICT
May 8, 2023

The Warren County Public Library District monthly board meeting was held May 8, 2023, in the main branch of the Warren County Public Library. In attendance were Trustees Audette, Beal, Gambetta, Henderson, and Simmons. Incoming trustees Lisa Adkisson and Emily Brooks, community member Rebecca Eaton, Director Good, and Bookkeeper Buckley were also in attendance.

President Simmons called the board meeting to order at 5:15 PM. Henderson (Gambetta) moved to accept the April 10, 2023 board meeting minutes. (Ayes—4, Nays—0, Abstentions—1. Motion carried. Unrecorded vote.)

Secretary Audette administered the Oath of Office to trustees Adkisson, Brooks, and Gambetta. The new slate of officers was presented as follows: Simmons for president, Henderson for vice president, Audette for secretary, and Gambetta as treasurer. Gambetta (Beal) motioned to accept the slate of officers as presented (Ayes—7, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR APRIL 2023

Checking Account Balance 3/31/2023	\$916,530.07
Receipts	\$3,662.99
Disbursements	\$49,325.68
Balance 4/30/2023	\$870,867.38

Working Cash Fund Balance 3/31/2023	\$28,731.14
Receipts	\$11.81
Disbursements	\$0.00
Balance 4/30/2023	\$28,742.95

Certificate of Deposits 4/30/2023	\$300,000.00
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Building Account Balance 3/31/2023	\$42,691.12
Receipts	\$6.10
Disbursements	\$6,586.65
Balance 4/30/2023	\$36,110.57

Beal (Henderson) moved to file for audit the 4/30/2023 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—7, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

Director Good reported that the staff has been very satisfied with the new Galesburg-based cleaning company, C&L Cleaning Services.

CORRESPONDENCE

Director Good circulated thank-you cards from former trustees Heerwagen and Zesbaugh.

PRESIDENT'S REPORT

President Simmons drew attention to a recent measure passed by the Illinois Senate geared toward preventing book bans. The new act will cut off state grants to libraries that ban books for political or doctrinal reasons. As of the time of the board meeting, the bill awaits the signature of Governor Pritzker. The passing of this bill marks a victory for intellectual freedom, although it is generally symbolic in nature as this policy already exists in the policies of the ALA board of ethics.

REPORTS OF COMMITTEES AND BOARD MEMBERS

No report.

UNFINISHED BUSINESS

No report.

NEW BUSINESS

Ordinance #1 - 23-24 Trustee Meetings Dates 2023-2024: In accordance to the Open Meetings Act, the board is required to write out and make publicly available the monthly meeting dates for the 2023-2024 fiscal year. The board will

meet on the second Monday of every month. Adkisson (Brooks) motioned to accept the ordinance. (Ayes—7, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

Resolution #2 - 23-24 Non-Resident Participation: Families that reside outside a library zone may pay a fee to access library resources. A household card allows all members of the family to use the library. The non-resident fee for FY23-24 is \$100.34. Beal (Brooks) motioned to accept the resolution. (Ayes—7, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

Account Signer Privileges: Former Trustees Heerwagen and Zesbaugh will be removed as account signers, while Trustees Brooks and Simmons will be granted account signer privileges. Gambetta (Henderson) moved to accept the changes to the account. (Ayes—7, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

Decennial Committee discussion: According to the Decennial Committee on Local Government Efficiency Act, signed into effect in 2022, government bodies are required to form a committee with the purpose of examining the efficiency and accountability of the organization it represents. It must consist of the board of trustees, the director, and two community residents. Sarah Buckley and Rebecca Eaton will join the committee as Warren County resident representatives.

DECENNIAL COMMITTEE ORGANIZATIONAL MEETING

President Simmons called the organizational meeting of the Decennial Committee to order at 5:50pm. Simmons appointed Eaton and Buckley as community representatives, and the board consented unanimously. The decennial committee will meet three times within the allotted 18 months, holding a meeting at each of the May, June, and July monthly board meetings. President Simmons assigned Director Good to collect data according to RAILS' interpretation of the act, document community partnerships, and create a tentative report for the committee to revise at the next meeting. Survey was conducted for input – no additional members of the public were in attendance. After approval the final report will be accepted for filing with the county. The meeting was adjourned at 6:00pm.

Scheduling Performance Review for Director Good: In the absence of concerns or deficiencies, the board has declined to schedule a performance review for Director Good for 2023.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics: Internet usage and door count is up from the previous year. The monthly circulation is down for the month, but the year-to-date count is up. Monmouth College has been referring students to the public library for internet access while the campus experiences internet outages. The staff is focusing programming efforts on the upcoming summer reading program.

Kirkwood Lease Change Request: The WCPL currently leases the building for the Kirkwood branch from Matthew Shughart on a one-year basis. Director Good presented a newly revised rental agreement which states rental is on a month-to-month basis and with a 30-day cancellation policy. The current lease will expire on June 30. The library's lawyer, Richard Whitman, will revise the lease. Henderson proposed including a clause requiring Shughart to notify the library of entrance during non-business hours.

Staff Updates: Debbie Bowling of the Alexis branch has retired, and the open staff position is listed on the website. Current staff is filling the hours as they are able and updating the public of the changing availability via Facebook. Youth Librarian Cammy Davis will be accepting a position in Monmouth public schools beginning in August.

Upcoming events:

- The annual Mother's Day story time and craft will take place on Saturday, May 13th at 10am. Master Gardener Bill Wallace will help children paint flower pots and plant geraniums provided by the University of Illinois Extension.
- The WIAR pet toy craft event previously scheduled was canceled due to weather; the rescheduled event will take place on Thursday, May 18th at 5pm. Both kids and adults are welcome.
- The adult book discussion will be on Thursday, May 25th at 5:30pm. The book discussed will be *The Stolen Book of Evelyn Aubrey* by Selena Burdick

Dame Fine Readers partnership: Brooks shared with the board programs at the YMCA that encourage youth readers, including a book group and a summer camp reading program called Dame Fine Readers. This program is sponsored by local coffee shop Dame Fine. Participants can report their number of minutes spent reading to either the desk at Y or Cammy Davis at the library and receive a reward after reaching their goal.

Motion to adjourn by Henderson (Gambetta). The meeting was adjourned at 6:36pm.

—Katelyn Audette, Warren County Public Library Board Secretary