

WARREN COUNTY PUBLIC LIBRARY DISTRICT
JUNE 10, 2024

The Warren County Public Library District monthly board meeting was held June 10, 2024, in the main branch of the Warren County Public Library. In attendance were Trustees Adkisson, Audette, Davis, Gambetta, and Henderson. Director Good and Bookkeeper Buckley were also in attendance.

President Henderson called the board meeting to order at 5:15 PM. Davis (Audette) moved to accept the May 8, 2023 board meeting minutes as presented. (Ayes–2, Nays–0, Abstentions–2. Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR MAY 2024

Checking Account Balance 4/30/2024	\$990,390.43
Receipts	\$5,432.96
Disbursements	\$180,481.22
Balance 5/31/2024	\$815,342.17
Working Cash Fund Balance 4/30/2024	\$32,860.29
Receipts	\$1,876.64
Disbursements	\$0.00
Balance 5/31/2024	\$34,736.93
Certificate of Deposits 5/31/2024	\$300,000.00
Building Account Balance 4/30/2024	\$56,869.26
Receipts	\$9.12
Disbursements	\$17,978.34
Balance 5/31/2024	\$38,900.04

Director Good and Bookkeeper Buckley explained the line item “Salary” under “Audit” on the list of expenditures. Part of the audit budget in previous years has been allocated to Buckley’s salary, but after examination from this year’s auditor, this portion of her salary will be taken from the salary budget instead. Henderson (Audette) moved to file for audit the 5/31/2024 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

CORRESPONDENCE

Director Good has received an award letter from the Secretary of State notifying the WCPL of receipt of a \$24,994.04 Per Capita grant for the 2024-2025 fiscal year.

President Henderson informed the board of Vice-President Audette’s resignation from the board, effective June 30, 2024. She and her family will be moving to Wisconsin to accept jobs in their hometown.

PRESIDENT’S REPORT

No report.

REPORTS OF COMMITTEES AND BOARD MEMBERS

No report.

UNFINISHED BUSINESS

Kirkwood Discussion: Director Good, President Henderson, and Bookkeeper Buckley filled Adkisson in on the ongoing discussion about the Kirkwood branch. The community members present at the May board meeting did not attend the June meeting but have been in contact with Buckley and Good. The village of Kirkwood was notified of the branch’s ongoing difficulties when community member Sue Nelson attended a village meeting. In order to give community members the opportunity to present their opinions and allow all board members to be present, Henderson will not plan to take a vote on the closure of the Kirkwood branch until the August 2024 board meeting. Davis requested that Director Good find out if there is an available virtual attendance policy for board members. In the case of branch closure, Good would like to donate books to the United school district, as well as potentially Costa Catholic School in Galesburg.

NEW BUSINESS

Annual Meeting July 8: The board’s annual meeting will be held on July 8, 2024.

Volunteers for Trustee Audit of Secretary’s Minutes: Trustees Henderson and Adkisson volunteered to audit the 2023-2024 board meeting minutes.

Discuss Annual Library Appreciation Picnic: Bookkeeper Buckley will contact the Buchanan Center for the Arts to discuss renting its newly renovated event space for the picnic, to be held on September 9, 2024. President Henderson suggested asking a Monmouth College fraternity seeking volunteer hours to help with setup.

Resolution #7–23-24: Audette (Adkisson) moved to adopt the resolution, which will transfer funds over \$325,734.75 from the Working Cash fund to the Corporate Fund. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

Ordinance #3–23-24: Davis (Gambetta) moved to adopt Ordinance #3 to levy and assess a .02% tax. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

FY 2024-2025 Tentative Budget: Director Good presented the tentative budget for the 2024-2025 fiscal year. Notification of the proposed budget will be published in the newspaper 30 days before the public budget hearing to be held at the August 2024 monthly board meeting. Members of the community may request to view the budget proposal by contacting

Director Good. Davis (Gambetta) moved to accept the budget as proposed (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

FY 2024-2025 Salaries: The board approved Director Good’s recommendation of an 8% salary increase for non-minimum wage-earning employees. Minimum wage salaries will increase by \$1 effective January 1, 2025. Audette(Adkisson) motioned to approve the salary increases. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

DIRECTOR’S REPORT

Circulation/Programs/Internet/Door Count Statistics: Door count was significantly above last year’s number thanks to school visits in May. Alexis’s circulation was artificially inflated due to weeding.

Sonic Wall Estimate: Director Good presented a proposal from Alpha Omega for an internet filter which includes the required appliance, a 3-year lease, and support, totalling \$5671.06. Davis(Audette) motioned to approve the expenditure for the filter service. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

Upcoming events:

- Summer Reading began on June 3; there will be many events and programs throughout the summer months, all available on flyers and calendars at the front desk.
- The adult craft will be mandala rock painting on Thursday, June 13 at 4:00 p.m.
- Nahant Marsh will present storytime on Friday, June 14 at 10:00 a.m.
- Native American Bald Eagle Dancer Rudy Vallejo will present a program on Tuesday, June 18 at 2:00 p.m.

President Henderson thanked Vice-President Audette for her service to the board, and members discussed possible appointees to fill the vacancy. A new vice-president will be voted for at the next meeting. Motion to adjourn by Davis (Adkisson). The meeting was adjourned at 6:45 p.m.

—Katelyn Audette, Warren County Public Library Board Vice-President and Acting Secretary