

**WARREN COUNTY PUBLIC LIBRARY DISTRICT**  
**January 8, 2024**

The Warren County Public Library District monthly board meeting was held January 8, 2024 in the main branch boardroom of the Warren County Public Library. In attendance were Trustees Katelyn Audette, Jackie Beal, Emily Brooks, Cammy Davis, and Sarah Henderson. Director Larisa Good and Bookkeeper Sarah Buckley were also present. Trustees Stephenie Gambetta and Lisa Adkisson were absent.

President Henderson called the board meeting to order at 5:17 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the January meeting.

The minutes from the previous meeting on December 11, 2023 were presented for approval by secretary Jackie Beal. Davis (Audette) moved to accept the board meeting minutes as presented. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Unrecorded vote.)

**FINANCIAL REPORT FOR DECEMBER 2023**

Checking Account Balance 11/30/2023	\$1,245,246.34
Receipts	\$6,361.47
Disbursements	\$79,641.93
<b>Balance 12/31/2023</b>	<b>\$1,171,965.88</b>

Working Cash Fund Balance 11/30/2023	\$28,657.15
Receipts	\$1,285.05
Disbursements	\$0.00
<b>Balance 12/31/2023</b>	<b>\$29,942.20</b>

Certificate of Deposits 12/31/2023	\$300,000.00
------------------------------------	--------------

Building Account Balance 11/30/2023	\$71,266.91
Receipts	\$11.18
Disbursements	\$3,110.90
<b>Balance 12/31/2023</b>	<b>\$68,167.19</b>

Davis (Brooks) moved to file for audit the 12/31/2023 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

The Certificate of Deposit on deposit at Security Savings Bank is coming due on January 14<sup>th</sup>. Sarah shared possible rates and the board advised that the library make the selection at that time that provides the highest rate of return for the most advantageous time period.

**CORRESPONDENCE**

No correspondence

## **PRESIDENT'S REPORT**

None

## **REPORTS OF COMMITTEES AND BOARD MEMBERS**

None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

Director Good gave an update on the microfilm for the genealogy group. Henderson County Library is currently using the service Ancestry.com to digitalize its film. After exploration, the service would digitalize our microfilm, making it available online through a portal access from within the library at no cost. We would only be able to submit everything pre-1928 (88 rolls) now, but the remainder could be digitalized in the next few years. The original microfilm is returned, but no electronic copy for permanent retention is provided. Trustee Henderson asked that we get a contract to ensure continued online access should there be changes with the company at some point in the future.

## **DIRECTOR'S REPORT**

### **Circulation/Programs/Internet/Door Count Statistics:**

Statistics provided. Circulation and door count were down, but internet numbers were up. The overall yearly activity was good. E-Book number are increasing overall.

### **Upcoming events:**

- Every Saturday in January and February @ 10:00 am: Youth storytime
- January 19<sup>th</sup> stuffed animal sleepover @ 4:00 pm: Stuffed animal stays the night and the child comes back the next day and gets a scrapbook of the animal's adventures.
- February Take-and-Make kits: Paper Bag Bird Nest with activities
- February 16<sup>th</sup> @ 3:30 pm: Teen craft will be magazine bracelets
- February 29<sup>th</sup> @ 5:00 pm: Adult book discussion – "Amazing Grace Adams" by Fran Littlewood

The next meeting will be held on February 12, 2024 in Monmouth @ 5:15 p.m.

Motion to adjourn by Brooks (Davis). The meeting was adjourned at 5:47 p.m.

—Jackie Beal, Board Trustee and Recording Secretary