

WARREN COUNTY PUBLIC LIBRARY DISTRICT
February 2026

The Warren County Public Library District monthly board meeting was held February 16, 2026 at the Main Branch of the Warren County Public Library in Monmouth. In attendance were Trustees Lisa Adkisson, Jackie Beal, Stephenie Gambetta, Sarah Henderson, and Meghan Schroeder. Director Larisa Good and Bookkeeper Emma Chapin were also present. Trustees Emily Brooks and Cammy Davis were absent.

President Henderson called the board meeting to order at 5:21 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the February meeting.

The minutes from the previous meeting on January 19, 2026 were presented for approval by Secretary Beal. (Schroeder) Beal moved to accept the board meeting with the correction. (Ayes–3, Nays–0, Abstentions–2 [Adkisson and Gambetta absent from the previous meeting.] Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR JANUARY 2026

Statement of Tax Fund Balance 12/31/2025	\$1,347,055.96
Receipts	\$ 15,661.94
Disbursements	\$ 63,594.01
Balance 01/31/2026	\$1,299,123.89

Working Cash Fund Balance 12/31/2025	\$ 29,836.30
Receipts	\$ 999.12
Disbursements	\$ 0.00
Balance 01/31/2026	\$ 30,835.42

Certificate of Deposits 01/31/2026	\$ 304,690.30
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Building Account Balance 12/31/2025	\$ 42,849.38
Receipts	\$ 888.53
Disbursements	\$ 1,221.62
Balance 01/31/2026	\$ 42,516.29

Schroeder (Adkisson) moved to file for audit the 01/31/2026 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

CORRESPONDENCE

NONE

PRESIDENT'S REPORT

None

REPORTS OF COMMITTEES AND BOARD MEMBERS

Jackie Beal shared a recent discussion she had with Midwest Bank President Aaron Jensen. The Buchanan Center is also looking at strategic planning in hopes of creating additional display and performance space. She mentioned to him that perhaps the two organizations could work together in the future to best utilize the two buildings and he was intrigued.

UNFINISHED BUSINESS

Director Good requested that discussion of the FY24-25 Audit Report by West Central CPA be tabled so that all Trustees would have an opportunity to review the document.

Director Good reported that she and Emma met with HR Source to discuss some Q&As for the proposed changes in the Employee Handbook. The vote to approve the changes was tabled until the next meeting.

The next item on the agenda was cyber insurance coverage. Director Good spoke to Alpha Omega (AO) about the coverage. Jack Piper stated that most coverage is only for the cost of notifying persons of the breach and for legal expenses if sued. He was not in favor of the library purchasing such coverage due to lack of real value. The Trustees agreed not to purchase insurance, but rather inquire about assistance from AO to review systems and create a backup program.

NEW BUSINESS

The first agenda item under new business was cabinets for the children's room. Mindy's husband volunteered to build cabinets for cost of supplies. List of expenses to build cabinets was distributed. Schroeder (Gambetta) made a motion to approve the construction of cabinets and storage materials not to exceed \$2,000.00 (Ayes-5, Nays-0, Abstentions-0. Motion carried. Recorded vote.)

Director Good proposed reupholstering the couch in her office to increase comfortable seating for patrons. Schroeder (Adkisson) made a motion to approve the quote from Shinn of \$1,400 to reupholster the three-seat sofa to go into the library's general area. (Ayes-5, Nays-0, Abstentions-0. Motion carried. Recorded vote.)

The Working Cash CD is maturing. Discussion was held as to reinvestment options. Adkisson (Schroeder) made a motion to entrust the Treasurer to make the final decision as to how to reinvest the \$100,000 CD maturing on March 5th. (Ayes-5, Nays-0, Abstentions-0. Motion carried. Recorded vote.)

DIRECTOR'S REPORT

Director Good suggested that the tour of the library be postponed until a time when more trustees are in attendance.

It was announced that Rachel Nuckles was hired to replace Sandy Wallace @ 16 hours/week and she started on January 19th. The job duties have been re-evaluated to include more public service and shelving tasks. Director Good reports that she is doing well.

Circulation/Programs/Internet/Door Count Statistics:

Director Good provided the Director's Report of Statistics for February. All categories are up except Roseville circulation.

Upcoming events:

February 26th @ 5:00 pm: BYOB(ook) discussion

March 10th @ 5:00 pm: Pokemon Club

March 12th: Diamond bookmark and BYOB book painting party

March 19th TBD: Cherry Simmons' book reading and signing event

Teen Book Bundles: register on Beanstack to receive a bag of winter/Christmas themed library books to read.

The next meeting will be held at the Main Branch on March 16th @ 5:15 p.m. Motion was made to adjourn the meeting by Schroeder (Davis). The motion carried and the meeting was adjourned at 6:59 p.m.

—Jackie Beal, Board Trustee and Recording Secretary