

WARREN COUNTY PUBLIC LIBRARY DISTRICT
February 12, 2024

The Warren County Public Library District monthly board meeting was held February 12, 2024, in the main branch boardroom of the Warren County Public Library. In attendance were Trustees Lisa Adkisson, Stephenie Gambetta, Cammy Davis, and Sarah Henderson. Director Larisa Good was also present.

President Henderson called the board meeting to order at 5:15 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the November meeting.

The minutes from the previous meeting on January 8, 2024 were presented for approval by Henderson. Davis (Adkisson) moved to accept the board meeting minutes. (Ayes—3, Nays—0, Abstentions—1. Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR January 2024

Checking Account Balance 12/31/2023	\$1,171,965.88
Receipts	\$7,049.33
Disbursements	\$55,451.05
Balance 01/31/2024	\$1,123,564.16

Working Cash Fund Balance 12/31/2023	\$29,942.20
Receipts	\$281.58
Disbursements	\$0.00
Balance 01/31/2024	\$30,223.78

Certificate of Deposits 01/31/2024	\$300,000.00
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Building Account Balance 12/31/2023	\$68,167.19
Receipts	\$12.22
Disbursements	\$2,935.63
Balance 01/31/2024	\$65,243.78

Adkisson (Davis) moved to file for audit the 01/31/2024 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

CORRESPONDENCE

No report

PRESIDENT'S REPORT

No report

REPORTS OF COMMITTEES AND BOARD MEMBERS

No report

UNFINISHED BUSINESS

The renewal rate for a matured CD in our Working Cash Fund was discussed. Gambetta (Adkisson) motioned to accept the new rate at Security Savings Bank for a period of 18 months at the rate of 4.25% (Ayes-4, Nays-0, Absentions-0. Recorded vote.)

NEW BUSINESS

No report

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics:

A programming break was taken during the month of January to prepare for the Summer Reading Program (exceptions were made for school groups, etc).

South Gutter Heat Tape Estimate:

Blocked gutters due to frozen ice in the gutter systems trapped considerable water on the roof and caused leaks. Quality Roofing Pro provided an estimate for heating strips for the remaining gutters (there is a heat strip already on the majority of the north wall.) The estimate includes the remainder of the north wall and totals 10 gutter systems. Estimate from Quality Roofing Pro is \$4,867.00 Adkisson (Gambetta) moved to accept the proposal from Quality Roofing Pro. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

Kirkwood Branch Update:

Draft of the Kirkwood Branch Rental Agreement was passed out. Questions regarding general maintenance of the building, trash pickup, yearly rent increases, and proper insurance coverage were discussed. A site visit is need to determine what has been done to the interior of the building. Additional costs are expected but may be offset by the yearly Ricketts-Palmer gift (usually \$500 a year) and switching the internet/telephone provider. Director Good will send draft to our lawyer for review.

Alley Ramp Repair Estimate:

Concrete Ramp needs to be repaired due to snow and salt damage. We are waiting for an estimate for repairs.

Upcoming events:

February Take and Make: Paper Bag Bird Nest with Activities

Animal Sleepover was rescheduled to February 16-17.

Book discussion will take place Thursday, February 29th at 5PM. Book: Amazing Grace Adams by Fran Littlewood.

Motion to adjourn by Gambetta (Davis). The meeting was adjourned at 6:30 P.M.

Cammy Davis, Board Trustee