

WARREN COUNTY PUBLIC LIBRARY DISTRICT
December 2025

The Warren County Public Library District monthly board meeting was held December 15, 2025 at the Main Branch of the Warren County Public Library in Monmouth. In attendance were Trustees Jackie Beal, Cammy Davis, Sarah Henderson, and Meghan Schroeder. Director Larisa Good and Bookkeeper Emma Chapin were also present. Trustees Emily Brooks, Lisa Adkisson, and Stephenie Gambetta were absent.

President Henderson called the board meeting to order at 5:25 p.m.

The first agenda item was a time of public presentations to the Board. There were no presentations at the December meeting.

The minutes from the previous meeting on November 17, 2025 were presented for approval by Secretary Beal. Davis (Schroeder) moved to accept the board meeting with the correction. (Ayes–4, Nays–0, Abstentions–0 Motion carried. Recorded vote.)

Trustee Lisa Adkisson joined the meeting.

FINANCIAL REPORT FOR NOVEMBER 2025

Checking Account Balance 10/31/2025	\$1,226,629.83
Receipts	\$ 227,093.70
Disbursements	\$ 58,902.03
Balance 11/30/2025	\$1,394,821.50

Working Cash Fund Balance 10/31/2025	\$ 27,868.76
Receipts	\$ 1,954.88
Disbursements	\$ 0.00
Balance 10/31/2025	\$ 29,823.64

Certificate of Deposits 10/31/2025	\$ 304,690.30
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Building Account Balance 09/30/2025	\$ 30,656.91
Receipts	\$ 15,814.41
Disbursements	\$ 1,886.54
Balance 10/31/2025	\$ 44,584.78

Schoder (Adkisson) moved to file for audit the 11/30/2025 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

CORRESPONDENCE

Sandy Wallace, a previous WCPL director and current cataloger retired, submitting her resignation letter. She will be missed.

PRESIDENT'S REPORT

None

REPORTS OF COMMITTEES AND BOARD MEMBERS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Director Good presented two proposals for entrance door replacement from Tee Jay Central Inc. She asked that the exterior door be prioritized and suggested the interior door wait until the end of this fiscal year if there were excess funds or until the start of the new fiscal year. After some questions about the “work not included” portion, the Trustees decided to table the vote on both doors until Director Good can obtain additional clarification. Schroeder (Davis) made a motion to table the discussion of the door repair until the January meeting.

DIRECTOR’S REPORT

Circulation/Programs/Internet/Door Count Statistics:

Director Good provided the Director’s Report of Statistics for November. In comparing the November numbers in 2025 to the same time period in 2024, the main library circulation count was up more by than 500. Hoopla, Ancestry, and Kanopy programs were popular, although Value Line Online was down a bit. There were 536 patrons who visited the library for the Christmas on the Square event. Director Good also shared that she had participated in Jamieson Center’s Freezing for Food donation drive, which gave her an opportunity to speak on the radio advocating for the library.

Upcoming events:

December’s activity packet is on North America

December 19th – book discussion

January 16th @ 4:00 p.m. – Stuffed Animal Sleepover (3rd year)

January 17th @ 10:00 a.m. – Stuffed Animal Story Time

January 19th 9:00-3:00 – Safe Sitter Class & Hands Only CPR Class

There will also be an activity break in January with many of the normal activities returning in February.

The next meeting will be held at the Main Branch on January 19th @ 5:15 p.m. Motion was made to adjourn the meeting by Schroeder (Davis). The motion carried and the meeting was adjourned at 5:52 p.m.

—Jackie Beal, Board Trustee and Recording Secretary