

WARREN COUNTY PUBLIC LIBRARY DISTRICT
December 2024

The Warren County Public Library District monthly board meeting was held December 9, 2024 at the Main Branch of the Warren County Public Library in Monmouth. In attendance were Trustees Lisa Adkisson, Jackie Beal, Stephenie Gambetta, and Sarah Henderson. Director Larisa Good and Bookkeeper Sarah Buckley were also present. Trustees Emily Brooks and Cammy Davis were absent. Trustee Meghan Schroeder joined later in the meeting.

President Henderson called the board meeting to order at 5:16 p.m.

The first agenda item was a time of public presentations to the Board.

The minutes from the previous meeting on November 11, 2024 were presented for approval by Secretary Beal. Gambetta (Adkisson) moved to accept the board meeting minutes as presented. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

FINANCIAL REPORT FOR NOVEMBER 2024

Checking Account Balance 10/31/2024	\$1,328,141.12
Receipts	\$4,350.71
Disbursements	\$81,888.40
Balance 11/30/2024	\$1,250,603.43

Working Cash Fund Balance 10/31/2024	\$28,619.75
Receipts	\$1,935.82
Disbursements	\$0.00
Balance 11/30/2024	\$30,555.57

Certificate of Deposits 11/30/2024	\$300,000.00
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Building Account Balance 10/31/2024	\$64,462.90
Receipts	\$10.33
Disbursements	\$3,743.75
Balance 11/30/2024	\$60,729.48

Adkisson (Gambetta) moved to file for audit the 11/30/2024 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

CORRESPONDENCE

None

PRESIDENT'S REPORT

President Henderson had no report.

REPORTS OF COMMITTEES AND BOARD MEMBERS

None

UNFINISHED BUSINESS

Director Good presented Resolution 6 – 24-25 Electronic Meeting Policy and clarified that a trustee joining remotely can vote and be counted if there is already a physical quorum present. Gambetta (Adkisson)

made a motion to approve the resolution and the Electronic Meeting Policy was approved. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

Trustee Meghan Schroeder joined the meeting.

NEW BUSINESS

Director Good distributed the FY23-24 Final Audit Report. This will be discussed at the January meeting and a vote will be taken.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics:

Director Good provided the Director's Report of Statistics for November. The numbers were down a bit overall from the same time period 2023, but it was reported that there was good attendance in December with approximately 545 people attending Christmas on the Square.

The next topic discussed was strategic planning for next year. Trustees took a tour of the full building. There was some dialog about a desire to have more space and to utilize the second floor, if feasible. It would be good if at least a few strategic items planned could be quickly completed to be easily noticed by patrons and staff as an encouragement. Items such as carpet and paint would be positive improvements without major expense. Another idea would be to reupholster the furniture. Director Good will provide a mini-facility enhancement plan for the next 5 years and obtain some estimates. Discussion session #3 will include topics such as collection, hours, promotion, and programming.

Upcoming events:

Adults:

December 12th @ 4:00 pm: Craft – Fill your own ornament

December 16th @ 2:00 pm: Program – Building Resiliency in Yourself and Your Organization by Tess Hobbs Curley w/ the U of I Extension Office

December 17th @ 1-4 pm: Tech navigator office hours w/ Kevin Titus (Americorps)

December 19th @ 4:00 pm: BYOB(ook) discussion (replacing the previous approach to book club)

January – programming break

Youth:

Take & Make kits for December: Popsicle Stick Ornaments

Take & Make kits for January: Programming Break

December 7th @ 2:00 pm: Movie Saturday – Chronicles of Narnia

January 17th @ 4:00 pm: Stuffed Animal Sleepover

January 18th @ 10:00 am: Stuffed Animal Storytime

3rd Tuesday @ 5:30 pm: Family Literacy Night hosted by ROE

1st and 3rd Tuesday @ 3:30 pm: Lego Challenge Club

1st and 3rd Thursday @ 3:30 pm: Pokémon Club

The next meeting will be held at the main branch on January 13th @ 5:15 p.m.

Motion to adjourn by Schroeder (Adkisson). The meeting was adjourned at 6:50 p.m.

—Jackie Beal, Board Trustee and Recording Secretary