

**WARREN COUNTY PUBLIC LIBRARY DISTRICT
DECEMBER 12, 2022**

The Warren County Public Library District monthly board meeting was held December 12, 2022, in the board room of the Warren County Public Library. In attendance were Trustees Audette, Gambetta, Heerwagen, Henderson, Simmons, and Zesbaugh. Director Good and Bookkeeper Buckley were also in attendance.

Vice-President Heerwagen called the board meeting to order at 5:15 PM. Zesbaugh (Audette) moved to accept the November 14, 2022, board meeting minutes. Ayes–3, Nays–0, Abstentions–2. Motion carried. Unrecorded vote.

FINANCIAL REPORT FOR NOVEMBER 2022

Checking Account Balance 10/31/2022	\$978,637.50
Receipts	\$3,602.61
Disbursements	\$56,106.20
Balance 11/30/2022	\$926,133.91

Working Cash Fund Balance 10/31/2022	\$26,466.78
Receipts	\$626.56
Disbursements	\$0.00
Balance 11/30/2022	\$27,093.34

Certificate of Deposits 11/30/2022	\$300,000.00
------------------------------------	--------------

Building Account Balance 10/31/2022	\$46,633.00
Receipts	\$3.79
Disbursements	\$1,081.92
Balance 11/30/2022	\$45,554.87

Zesbaugh (Audette) moved to file for audit the 11/30/2022 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes–6, Nays–0, Abstentions–0. Motion carried. Recorded vote.

CORRESPONDENCE

Director Good previously circulated through email a letter of resignation from Board President Chad McKenna.

PRESIDENT'S REPORT

No report.

REPORTS OF COMMITTEES AND BOARD MEMBERS

No reports.

UNFINISHED BUSINESS

Director Good is promoting the online subscription of Value Line to the investing club members.

NEW BUSINESS

Slate of officers: Zesbaugh (Henderson) moved to nominate Trustee Heerwagen as president, Trustee Simmons as Vice, Trustee Audette as secretary, and Trustee Gambetta as treasurer. Ayes—6, Nays—0, Abstentions—0. Motion carried. Recorded vote.

Discussion of new trustee appointment: Trustees discussed potential new trustees, and various trustees plan to reach out to individuals who might be interested.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics: The door counts are steadily increasing, with ebook circulations increasing substantially, possibly due to Amber's deliberate purchases in this area.

Alexis Branch: Director Good reported that she has been in contact with the owners of the Alexis building, and she has asked them for written permission for us to replace the carpeting. We will use the Alexis Memorial funds to pay for the new carpeting. Director Good has a bid from April for around \$4000 for the job. Simmons (Audette) made a motion to approve up to \$4500 to pay for materials and installation for carpet for the Alexis branch.

Upcoming building projects: During the annual inspection of the roof, the inspector noted that it will need to be replaced or have major repairs soon. We will be getting an estimate soon. Additionally, other issues in the building include peeling wallpaper and aging paint.

Upcoming events:

- The December take and make kit is a melted crayon ornament. An upcoming project is a gingerbread house paper bag. The attorney general's office is doing a program about ID and consumer fraud in January.

Motion to adjourn by Zesbaugh (Simmons). The meeting was adjourned at 6:03 p.m.

—Michelle Holschuh Simmons, Warren County Public Library Board Secretary