

**WARREN COUNTY PUBLIC LIBRARY DISTRICT**  
**August 14, 2023**

The Warren County Public Library District monthly board meeting was held August 14, 2023, in the main branch boardroom of the Warren County Public Library. In attendance were Trustees Audette, Beal, Brooks, and Gambetta and guest Cammy Davis. Director Good and Bookkeeper Buckley were also in attendance.

Secretary Audette called the board meeting to order at 5:25 p.m. Because President Simmons and Vice President Henderson were unable to attend the meeting, the board conducted an election for Chairman Pro Tem. Brooks (Gambetta) made a motion to nominate Secretary Audette to fill the role of Chairman Pro Tem and conduct the meeting. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

Chairman Pro Tem Audette called the Public Budget Hearing to order at 5:35 PM. No remarks from guest in attendance. Brooks (Gambetta) made a motion to adjourn the Public Budget Hearing at 5:38 PM. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

The next item on the agenda was the election of officers. Sarah Henderson was nominated to the position of President, Katelyn Audette to the position of Vice President, Jackie Beal to the position of Secretary, Stephanie Gambetta to the position of Treasurer. Gambetta (Brooks) moved to approve the nominations as presented. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

There were no public presentations the board.

The minutes for the previous meeting were presented by Secretary Audette. Gambetta (Brooks) moved to accept the July 10, 2023 board meeting minutes. (Ayes—4, Nays—0, Abstentions—0. Motion carried. Unrecorded vote.)

The Oath of Office was administered by Beal to new Library Board Trustee Cammy Davis.

**FINANCIAL REPORT FOR JULY 2023**

Checking Account Balance 6/30/2023	\$725,684.23
Receipts	\$223,568.18
Disbursements	\$72,521.20
<b>Balance 7/31/2023</b>	<b>\$876,731.21</b>

Working Cash Fund Balance 6/30/2023	\$25,734.67
Receipts	\$10.93
Disbursements	\$0.00
<b>Balance 7/31/2023</b>	<b>\$25,745.60</b>

Certificate of Deposits 7/31/2023	\$300,000.00
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Building Account Balance 6/30/2023	\$24,321.23
Receipts	\$14,201.28
Disbursements	\$1,931.93
<b>Balance 7/31/2023</b>	<b>\$36,590.58</b>

Davis (Gambetta) moved to file for audit the 7/31/2023 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. (Ayes—5, Nays—0, Abstentions—0. Motion carried. Recorded vote.)

The trustees discussed the interest rates available at Midwest Bank and Security Savings Bank for the Certificate of Deposit that is coming due on August 27th. Those rates are below.

### Security Savings

<u>12 month</u>	<u>11 month Special</u>	<u>24 month</u>	<u>18 month Special</u>	<u>36 month</u>	<u>48 month</u>
.90%	3.50%	.90%	4.25%	.70%	1.10%

### Midwest Bank

<u>12 month</u>	<u>24 month</u>	<u>48 month</u>
5.15%	4.75%	4.05%

Gambetta (Davis) made a motion to invest in a 12-month CD at 5.15% unless there is a better rate at time of maturity. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

### **CORRESPONDENCE**

No report

### **PRESIDENT’S REPORT**

No report

### **REPORTS OF COMMITTEES AND BOARD MEMBERS**

The next item on the agenda was the adoption of combined budget and Appropriation Ordinance #4 – FY23-24. After some discussion, Davis (Brooks) made a motion to adopt the combined budget and Appropriation Ordinance #4. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

### **UNFINISHED BUSINESS**

No report

### **NEW BUSINESS**

Director Good brought forth the matter of Grant 1 Trustee account signer privileges. Trustees Simmons, Gambetta, Audette, and Brooks are current signers. With Trustee Simmons resigning, another signer needed to be appointed. Brooks (Adkisson) made a motion to add Trustee Davis as an account signer. (Ayes–5, Nays–0, Abstentions–0. Motion carried. Recorded vote.)

### **DIRECTOR’S REPORT**

#### **Circulation/Programs/Internet/Door Count Statistics**

Numbers for July 2023 were compared to the same time period in 2022 at all branch locations. The board discussed the details in the report.

#### **Staff Update – Alexis**

Director Good was happy to report that Debbie Bowling has agreed to return to the Alexis branch as staff at that location. She had previously retired due to a health issue that has since been resolved.

#### **Special Meeting Request**

Director Good asked the trustees if they would be able to gather for a short meeting on August 28<sup>th</sup> to discuss the roofing bids. She is wanting to get the bid voted on so the work can begin as soon as possible before weather changes. The trustees agreed that enough could gather for a quorum.

#### **Upcoming Events/Programs**

There will not be any events or programs in August because the library takes a programming break after the Summer Reading Program.

Motion to adjourn by Davis (Brooks). The meeting was adjourned at 6:29 p.m.

— Jackie Beal, Warren County Library Board Trustee and Secretary