

WARREN COUNTY PUBLIC LIBRARY DISTRICT

November 13, 2017

The Warren County Public Library District Board Meeting was held November 13, 2017 in the Main Library Board Room. In attendance were Trustees Gossett, Heerwagen, McKenna, Sturgeon, Vancil, Willhardt and Director Good and Bookkeeper Loquist.

President Willhardt called the business meeting to order at 5:15 P.M. McKenna (Sturgeon) moved to accept October 9, 2017 board meeting minutes as printed and distributed. Motion carried. Unrecorded vote. 1 abstention.

Financial Report: The report was presented by Treasurer Vancil.

Checking Account Balance 09/30/2017	\$588,058.95
Receipts	1,653.52
Disbursements	51,592.91
Balance 10/31/2017	\$538,119.56
Working Cash Fund Balance 09/30/2017	\$26,703.68
Receipts	325.35
Disbursements	.00
Balance 10/31/2017	\$27,029.03
Certificate of Deposits 10/31/2017	\$300,000.00
Building Account Balance 09/30/2017	\$40,180.99
Receipts	5.31
Disbursements	193.07
Balance 10/31/2017	\$39,993.23

Heerwagen (Sturgeon) moved to file for audit October 31, 2017 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-6, Nays-0. Motion carried. Recorded vote.

COMMITTEE REPORTS:

Finance and Development: Ordinance #6 17-18 Annual Tax Levy Ordinance. A 5% increase on levy for a total levy for all funds \$633,800.00. Monmouth is proposing extending TIF zone (downtown Monmouth) for 12 years in addition to the Enterprise Zone east of city already in existence. Monmouth City leaders will give a presentation at the December Library Board Meeting. McKenna (Sturgeon) moved to accept Ordinance #6 – 17-18 Annual Tax Levy (\$633,800.00). Ayes-6, Nays-0. Motion carried. Recorded vote.

Library Services: Library computers are in full use.

UNFINISHED BUSINESS:

Board of Trustees Bylaws Update: Vancil (Heerwagen) moved to accept the updated changes in the bylaws as presented by Willhardt. Motion carried. Unrecorded vote. A copy of the up-date will be prepared by Willhardt for trustees.

LIBRARIAN'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: E-book circulation increase makes for increase in total circulation.

Per Capita Grant Requirements: Discussion was held on Trustees Facts File Third Edition and on trustees continuing education 11/17/2017 webinar. This webinar will fulfill the continuing education requirement for the FY2018 Illinois Public Library Per Capita and Equalization Grant application, focusing on completing safety by December, 2019.

Hotspots: Heerwagen (Sturgeon) moved to lend Hotspots to patrons as a new service. Motion carried. Unrecorded vote.

In-Service Day/Holiday Lunch – January 15, 2018: The full-time and part-time staff will be attending. The participants will be paid and lunch will be catered in. The library will be closed that day to the public. McKenna (Vancil) moved to hold the first in-service day. Motion carried. Unrecorded vote.

Upcoming Events/Programs:

November will have Fine Free Fridays

November 7,14,21,28 10:00 AM Tiny Tots/Mommy Meetup (It Takes a Village)

November 20 4:00 PM Immigration 101 & Citizenship

November 29 10:00 AM Introduction to Facebook Marketplace

McKenna (Sturgeon) moved to adjourn at 6:35 PM.

Nancy Gossett, Secretary