

WARREN COUNTY PUBLIC LIBRARY DISTRICT
September 10, 2018

The Warren County Public Library District monthly board meeting was held September 10, 2018, in the Main Library Board Room. In attendance were Trustees Heerwagen, McKenna, Simmons, Willhardt, Vancil and Zesbaugh. Director Good and Bookkeeper Loquist were also in attendance.

President Willhardt called the board meeting to order at 5:15 p.m. Vancil (Simmons) moved to accept the August 13, 2018, board meeting minutes with a correction to the section on "Reports of Committees and Board Members." The free Peoria Riverfront Museum passes are not yet available. Ayes-5, Nays-0, Abstentions-1. Motion carried. Unrecorded vote.

FINANCIAL REPORT

Checking Account Balance 7/31/18	\$534,833.50
Receipts	\$2,030.50
Disbursements	\$62,638.19
Balance 8/31/18	\$474,225.81

Working Cash Fund Balance 7/31/18	\$26,060.71
Receipts	\$648.91
Disbursements	\$0
Balance 8/31/18	\$26,709.62

Certificate of Deposits 8/31/18	\$300,000.00
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Building Account Balance 7/31/18	\$20,293.52
Receipts	\$2.57
Disbursements	\$888.23
Balance 8/31/18	\$19,407.86

Heerwagen (Simmons) moved to file for audit the August 13, 2018, Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-6, Nays-0. Motion carried. Recorded vote.

PRESIDENT'S REPORT

President Willhardt reminded the board that the next meeting is October 8 at the Alexis Branch Library. She distributed an article from *The New York Times* called "To Restore Civil Society, Start With the Library" by Eric Klinenberg.

REPORTS OF COMMITTEES AND BOARD MEMBERS

Audit Review. The Annual Financial Report from the Cavanaugh, Davies, Blackman and Cramblet accounting firm was reviewed. McKenna (Simmons) moved to accept the report. Ayes-6, Nays-0. Motion carried. Recorded vote.

McKenna reported that the Alexis Library needs new windows. The City of Alexis owns the building and may be able to receive TIF funds to pay for the windows.

Simmons will attend the Illinois Library Association annual conference at the Peoria Civic Center on October 11 for Trustee Day as a RAILS trustee.

The Monmouth College Freshman Walk-Out on August 20 was well attended. Heerwagen and Zesbaugh distributed candy and bookmarks to the students.

UNFINISHED BUSINESS

The Regional Office of Education is holding part of their “Watch Me Grow” program in the Community Room. Their toys still need to be concealed by partitions.

NEW BUSINESS

Director Good gave the board a tour of the basement area, which has some wet drywall and a damp floor from recent rainstorms. She showed the board some brickwork on the south side of the building, which is missing mortar, even though the building was tuckpointed eight years ago. She will provide repair estimates at a future board meeting.

DIRECTOR’S REPORT

Circulation/Programs/Internet/Door Count Statistics. Adult circulation for August was up 892 compared to last year. Roseville had a circulation increase in both juvenile and adult books.

Alcohol Policy. Good distributed a draft of a “Resolution Approving and Adopting a Policy Regarding the Delivery and Sale of Alcoholic Liquor in Buildings Owned by the Warren County Public Library District” and a draft of the Alcohol Policy. The board will review these prior to the October meeting.

Simmons departed at 6:05.

Branch Mileage. As a three-month trial, the Roseville Librarian will be reimbursed for up to six trips a month to Monmouth to collect or return books. The Roseville Library has some avid adult readers who quickly read best sellers, and Librarian McIntyre returns the books to the Main Library in a timely matter so others can enjoy them. McIntyre will only make additional trips to Monmouth when she has several hold books to return or collect.

Upcoming Events/Programs:

September 12 at 10:30 a.m.

In partnership with the [Monmouth College Educational Studies Department](#), [Faith Harkey](#), a children’s author, will sign copies of her books. All books were donated by the Monmouth College Kappa Delta Pi chapter. Thanks to Trustee Simmons, an assistant professor in the [Monmouth College Educational Studies Department](#), for making these arrangements.

September 22, 8 a.m. to 2 p.m. Friends of the Library Book Sale.

September 29 at 1 p.m. During Classics Day at Monmouth College, the Library will have staff on hand for a mosaic bookmarks craft.

Heerwagen (Vancil) moved to adjourn at 6:24 p.m.

—Amy Zesbaugh, Warren County Public Library Board Secretary