

WARREN COUNTY PUBLIC LIBRARY DISTRICT
September 11, 2017

The Warren County Public Library District Board Meeting was held September 11, 2017 in the Main Library Board Room. In attendance were Trustees Gossett, Willhardt, Vancil, Heerwagen, Sturgeon, McKenna, Simmons and Director Good and Bookkeeper Loquist.

President Willhardt called the business meeting to order at 5:15 P.M. McKenna (Heerwagen) moved to accept August 14, 2017 Board Meeting minutes as printed. Motion carried. Unrecorded vote. Heerwagen (Vancil) moved to accept August 14, 2017 Public Hearing minutes as printed. Motion carried. Unrecorded vote.

Financial Report: The report was presented by Treasurer Vancil.

Checking Account Balance 07/31/2017	\$461,590.46
Receipts	6,109.37
Disbursements	60,537.28
Balance 08/31/2017	\$407,162.55
Working Cash Fund Balance 07/31/2017	\$26,056.20
Receipts	637.61
Disbursements	.00
Balance 08/31/2017	\$26,693.81
Certificate of Deposits 08/31/2017	\$300,000.00
Building Account Balance 07/31/2017	\$22,400.78
Receipts	2.85
Disbursements	307.20
Balance 08/31/2017	\$22,096.43

McKenna (Simmons) moved to file for audit August 31, 2017 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-7, Nays-0. Motion carried. Recorded vote.

President's Report: Willhardt reported October 9 Board Meeting at Kirkwood Branch Library. Willhardt shared history pictures obtained from historian Jeff Rankin of Library Reading Room, circa 1906 and Mark Billings Reading Room.

COMMITTEE REPORTS:

Executive: President Willhardt is reviewing the By-Laws.

Building and Grounds: The Children's Room new carpet is tabled until security in the alley is resolved.

District Branches: Alexis Branch Library Wi-Fi Update: A new filter was purchased for Main Library – Alexis Branch Library will get hardware from Main Library.

Finance and Development: Audit performed by auditing firm of Cavanaugh, Davies, Blackman & Cramblet for year ended June 30, 2017 was reviewed by Willhardt and Trustees. Simmons (McKenna) moved to accept the audit. Ayes-7, Nays-0. Motion carried. Recorded vote.

Human Resources: Good reported winter hours began September 11, M-TH 8 AM – 8 PM and F-Sat 8 AM – 5 PM.

RAILS: Trustee Simmons discussed E-Book curated collections from RAILS through Biblio Board ("Pop Up Picks").

UNFINISHED BUSINESS: Alley unfavorable loitering addressed in Librarian's Report.

LIBRARIAN'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: An update circulation report was handout.

Cincinnati Insurance (Commercial Package) Audit Review: Risk Management to be reviewed at October Board Meeting under Unfinished Business.

Alley Update: 1) Turn off Wi-Fi. 2) Older teens present at 6:30 AM. 3) Improper use of the alley. 4) Camera needed in alley. 5) Brighter lighting. 6) Upcoming colder weather may deter.

Thank You to MC Walk-Out Volunteers: Chad McKenna and Neal Heerwagen.

Upcoming Events/Programs:

September 9, 15, 19, 23	10:00 AM	Drop-in Craft
September 11	10 AM – 5 PM	Drop-in Craft – Patriotic Bracelets
September 21	5:00 PM	Friends of Library Meeting
September 24-30		Banned Book Week
September 28	6:30 PM	Murder of William Martin Presentation by Russ Fry

Heerwagen (McKenna) moved to adjourn at 6:35 PM.

Nancy Gossett, Secretary