

WARREN COUNTY PUBLIC LIBRARY DISTRICT
October 11, 2021

The Warren County Public Library District monthly board meeting was held October 11, 2021, in the Kirkwood Branch Library. In attendance were Trustees Audette, Henderson, Heerwagen, McKenna, Simmons, Sturgeon and Zesbaugh. Director Good was also in attendance.

President McKenna called the board meeting to order at 5:15 p.m. Heerwagen (Henderson) moved to accept the September 13, 2021, board meeting minutes. Ayes–7, Nays–0, Abstention–0. Motion carried. Unrecorded vote.

FINANCIAL REPORT

Checking Account Balance 8/31/2021	\$420,097.19
Receipts	\$1,197.48
Disbursements	\$40,702.78
Balance 9/30/2021	\$380,591.89

Working Cash Fund Balance 8/31/21	\$26,940.75
Receipts	\$15.94
Disbursements	\$00.00
Balance 9/30/21	\$26,956.69

Certificate of Deposits 9/30/21	\$300,000.00
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Building Account Balance 8/31/21	\$11,843.89
Receipts	\$1.20
Disbursements	\$1,501.90
Balance 9/30/2021	\$10,343.19

Heerwagen (Zesbaugh) moved to re-invest our funds into Security Savings at the 12-month rate. Ayes–7, Nays–0. Motion carried. Recorded vote.

Zesbaugh (Audette) moved to file for audit the 9/30/21 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes–7, Nays–0. Motion carried. Recorded vote.

CORRESPONDENCE

Alexis resident Sue Caslin noted that the Alexis Branch sign is in need of repainting. President McKenna will investigate and find someone who can paint it.

PRESIDENT'S REPORT

No report

REPORTS OF COMMITTEES AND BOARD MEMBERS

- a. Heerwagen (Audette) moved to approve the Annual Audit Report conducted by Cavanaugh, Davies, Blackman, and Cramblet CPAs. Ayes–7, Nays–0. Motion carried. Recorded vote.
- b. Heerwagen (Henderson) moved to approve the adoption of the Annual Tax Levy, Ordinance #6 – 20-21 Ayes–7, Nays–0. Motion carried. Recorded vote.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

In the November meeting, Trustee Zesbaugh will lead the discussion of Chapter 6 of the Standards for Illinois Public Libraries. In the December meeting, Trustee Sturgeon will lead the discussion of Chapter 7.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics: The door count numbers are steadily increasing; Director Good noted that teen visits are steadily increasing now that school is in session.

Staff updates: Director Good has been planning for staffing of various programs due to an anticipated extended absence of one staff member. WIU Peace Corps Fellow Cammy Davis has been working 20 hours per week at the library, and her presence will relieve some of the pressure of the upcoming absence. There have been very few applicants for the Youth Services position.

Illinois Libraries Present: A group of public libraries is developing a consortium for virtual programming. The trial is \$75 for six months. Director Good will be presenting the intergovernmental agreement for the board to approve in the November meeting.

Upcoming events: The staff has developed a newly formatted newsletter and brochure. The newsletter includes upcoming events, such as monthly Make & Take Kits, after school crafts for teens, weekly story hour, and book groups.

Motion to adjourn by Heerwagen (Audette). The meeting was adjourned at 6:16 p.m.

—Michelle Holschuh Simmons, Warren County Public Library Board Secretary