

WARREN COUNTY PUBLIC LIBRARY DISTRICT

October 8, 2018

The Warren County Public Library District monthly board meeting was held October 8, 2018, in the Alexis Branch Library. In attendance were Trustees Heerwagen, McKenna, Simmons, Sturgeon, Willhardt, and Zesbaugh. Alexis Librarian Debbie Bowling, Director Good, and Bookkeeper Loquist were also in attendance.

President Willhardt called the board meeting to order at 5:15 p.m. Heerwagen (McKenna) moved to accept the September 10, 2018, board meeting minutes. Ayes—5, Nays—0, Abstentions—1. Motion carried. Unrecorded vote.

FINANCIAL REPORT

Checking Account Balance 8/31/18	\$474,225.81
Receipts	\$205,331.17
Disbursements	\$61,170.67
Balance 9/30/18	\$618,386.31

Working Cash Fund Balance 8/31/18	\$26,709.62
Receipts	\$14.27
Disbursements	\$0
Balance 9/30/18	\$26,723.89

Certificate of Deposits 9/30/18	\$300,000.00
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Building Account Balance 8/31/18	\$19,407.86
Receipts	\$15,895.90
Disbursements	\$1,428.33
Balance 9/30/18	\$33,875.43

Simmons (Heerwagen) moved to file for audit the September 10, 2018, Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes—6, Nays—0. Motion carried. Recorded vote.

CORRESPONDENCE

President Willhardt distributed thank you notes from Donna Ide (for the Summer Reading program) and Kristyne Gilbert Bonifer (for a great relationship with the Buchanan Center for the Arts). She also showed the board a card from retired employee Donna Objartel's family for a \$100 donation following her death on September 19. Donna worked at the library for 20 years as our book selector and cataloger.

REPORTS OF COMMITTEES AND BOARD MEMBERS

Ordinance #6 – 18-19 Annual Tax Levy Ordinance. McKenna (Heerwagen) moved to approve this ordinance, which asks for \$665,324. Ayes—6, Nays—0. Motion carried. Recorded vote.

RAILS. Simmons reminded the board that she will attend the Illinois Library Association conference in Peoria on October 11 for Trustee Day. Her fees are paid for by RAILS.

UNFINISHED BUSINESS

Alcohol Policy Resolution #7 – 18-19. McKenna (Heerwagen) moved to approve this new alcohol policy, which will allow the Main Library to have alcohol at fundraising and educational events. Dram shop liability insurance is required for events with alcohol. Ayes–6, Nays–0. Motion carried. Recorded vote.

South Wall Repairs. Frank Crandall put sealant between the sidewalk and south wall, but the wall still leaks when it rains because mortar is missing from the exterior wall. Director Good has received a \$7,200 bid from Frank Crandall for tuckpointing part of the exterior south wall. She will attempt to get at least one more bid. The gutter appears to be clean but does not seem to be moving the water appropriately. Good will contact gutter companies. Heerwagen (Simmons) moved to approve tuckpointing up to \$7,200. Ayes–6, Nays–0. Motion carried. Recorded vote.

NEW BUSINESS

Alexis Librarian Debbie Bowling said attendance has been up this year and she's been busy. The Summer Reading program was very popular. She also mentioned that the building needs some repairs. The windows leak and the handicap ramp has an uneven landing. McKenna volunteered to contact Mayor Dixie McCreight to see if any improvements could be done with TIF funds. The Village of Alexis owns the library building.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics. Tumblebooks has dropped quite a bit over the last year, from 641 to 14 (see below for explanation). The year to date door count is 19,955.

Kirkwood Bookdrop—\$215.99. Kirkwood Librarian Kelly Hartzell has found a small bookdrop that could be wall-mounted on the Kirkwood Library. If she gets approval from the Masons, who own the building, she will order it. A former Kirkwood resident has expressed interest in paying for a portion of the bookdrop.

Donna Objartel—Funeral Attendees. Three employees attended Donna's funeral on September 29 during their normal work hours. The board agreed they should be compensated as if they were at work.

Tumblebooks—Platinum @ \$2100/yr. vs. \$325/yr. Tumblebooks used to be very popular, but teachers can no longer use the program from school computers. The platinum plan would open up that access again. The board thought it was too expensive at this time and that the schools could buy the program themselves (perhaps with grant money from an organization like the Monmouth-Roseville Education Foundation).

Upcoming Events/Programs:

October 20 at 2 p.m. U.S. Citizenship Exam Tutoring

October 26 at 10 a.m. Storytime: Halloween Costume Parade

October 30 at 6:30 p.m. Denovo Beverage Tour

McKenna (Heerwagen) moved to adjourn at 6:25 p.m.

—Amy Zesbaugh, Warren County Public Library Board Secretary