

WARREN COUNTY PUBLIC LIBRARY DISTRICT

June 12, 2017

The Warren County Public Library District Board Meeting was held June 12, 2017 at the Monmouth Country Club, 1400 Country Club Lane, Monmouth, IL. In attendance were Trustees Gossett, McKenna, Heerwagen, Willhardt, Sturgeon, Simmons, Vancil, Zesbaugh, Director Good and Bookkeeper Loquist.

President Willhardt called the business meeting to order at 5:20 P.M. McKenna (Vancil) moved to accept May 8, 2017 board meeting minutes as printed. Ayes-7, Nays-0. 1 abstention. Motion carried. Unrecorded vote.

Secretary Gossett administered Oath of Office to newly elected trustees Amy Zesbaugh, Kath Sturgeon, Neal Heerwagen.

Financial Report: The report was presented by Treasurer Vancil.

Checking Account Balance 04/30/2017	\$386,643.10
Receipts	2,238.54
Disbursements	39,212.07
Balance 05/31/2017	\$349,669.57
Working Cash Fund Balance 04/30/2017	\$28,959.93
Receipts	628.44
Disbursements	.00
Balance 05/31/2017	\$29,588.37
Certificate of Deposits	\$300,000.00
Building Account Balance 04/30/2017	\$34,010.38
Receipts	4.42
Disbursements	2,804.98
Balance 05/31/2017	\$31,209.82

Heerwagen (Vancil) moved to file for audit May 31, 2017 Statement of Tax Fund/Statement of Working Cash Fund/Certificate of Deposits/Statement of Building Fund. Ayes-8, Nays-0. Motion carried. Recorded vote.

COMMITTEE REPORTS:

Finance and Development: Resolution #8 – 16-17 Transfer Funds Over \$325,734.75 from Working Cash Fund to Corporate Fund: Simmons (Vancil) moved to adopt Resolution #8 – 16-17. Ayes-8, Nays-0. Motion carried. Recorded vote.

2017-2018 Tentative Budget: Zesbaugh (Simmons) moved to adopt 2017-2018 Tentative Budget (\$874,540.00). Ayes-8, Nays-0. Motion carried. Recorded vote.

Ordinance #2 – 17-18 to Levy and Access a .02% Tax: McKenna (Vancil) moved to adopt Ordinance #2 – 17-18. Ayes-8, Nays-0. Motion carried. Recorded vote.

Human Resources: Heerwagen (McKenna) moved to accept recommended salary increases. Ayes-8, Nays-0. Motion carried. Recorded vote. 3% increase for Good, Loquist, Lewis, Harvey. 2% increase for all other staff. Director Good evaluation is scheduled for June 15.

RAILS Report: Simmons reported no report due to technical difficulties.

NEW BUSINESS:

Slate of Officers/Election of Officers: The slate of officers will continue: President – Ronda Willhardt; Vice-President – Kath Sturgeon, Treasurer – Elisha Vancil, Secretary – Nancy Gossett.

Volunteers for Trustees Audit of Secretary's Minutes: McKenna and Sturgeon.

Ordinance #3 – 17-18 Prevailing Wage: Heerwagen (Zesbaugh) moved to accept Ordinance #3 – 17-18. Ayes-8, Nays-0. Motion carried. Recorded vote.

Ordinance #4 – 17-18 Trustee Meeting Dates 2017-2018: McKenna (Vancil) moved to accept the attached meeting dates July, 2017-June, 2018. Motion carried. Unrecorded vote.

LIBRARIAN'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: Report was reviewed.

Staff Retirement Party for Donna Objartel: June 30th 10:00 AM – 12:00 PM.

Friends of the Library Book Sale: June 17th 8:00 AM – 3:00 PM.

Friends of Library Seeking New Members: Some names were suggested.

Sidewalk Update: Project began June, 2017. Front door is open for customers, construction work area is fenced.

Posting of Adult Services Position: Duties will include ordering, tech savvy knowledge, weeding collections, programming for adults, desk duty with schedule to include some evenings and Saturdays at 40 hours per week pay rate of \$12.00/hour.

Upcoming Events/Programs:

June 6 12:00 PM Summer Reading Kick-Off

The Summer Reading Program has had a very active beginning.

Heerwagen (McKenna) moved to adjourn at 6:08 P.M.

Nancy Gossett, Secretary

Approximately 60 guests consisting of Trustees, Retired Trustees, Library Staff, Genealogy Staff, Reading Room Association Trustees, Friends of the Library and families gathered at the Monmouth Country Club at 6:15 P.M. for the Annual Picnic with food catered by Monmouth College. A farewell celebration was held for retiring staff member Donna Objartel. Trustee Heerwagen made all the arrangements for the picnic event.

THE REGULAR MEETING OF THE WARREN COUNTY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTESS SHALL BE HELD THE SECOND MONDAY OF EVERY MONTH AT 5:15 P.M. AT THE WARREN COUNTY PUBLIC LIBRARY, 62 PUBLIC SQUARE, MONMOUTH, ILLINOIS, UNLESS INDICATED OTHERWISE, ON THE FOLLOWIING DATES:

July 10, 2017

August 14, 2017

September 11, 2017

October 09, 2017

Kirkwood Branch Library
134 South Kirk
Kirkwood, IL 61447

November 13, 2017

December 11, 2017

January 08, 2018

February 12, 2018

March 12, 2018

April 09, 2018

Roseville Branch Library
145 West Penn
Roseville, IL 61473

May 14, 2018

June 11, 2018