

WARREN COUNTY PUBLIC LIBRARY DISTRICT

July 9, 2018

The Warren County Public Library District monthly Board Meeting was held July 9, 2018, in the Main Library Board Room. In attendance were Trustees Heerwagen, McKenna, Sturgeon, Willhardt, and Zesbaugh. Director Good and Bookkeeper Loquist were also in attendance.

President Willhardt called the meeting to order at 5:15 p.m. Sturgeon (McKenna) moved to accept the June 11, 2018, board meeting minutes as printed. Ayes-5, Nays-0. Motion carried. Unrecorded vote.

FINANCIAL REPORT

Checking Account Balance 5/31/18	\$335,906.37
Receipts	\$5,729.79
Disbursements	\$70,914.14
Balance 6/30/18	\$270,722.02

Working Cash Fund Balance 5/31/18	\$29,594.69
Receipts	\$13.74
Disbursements	\$3,873.68
Balance 6/30/18	\$25,734.75

Certificate of Deposits 6/30/18	\$300,000.00
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Building Account Balance 5/31/18	\$25,075.58
Receipts	\$2.49
Disbursements	\$25,059.03
Balance 6/30/18	\$19.04

A CD is up for renewal. The board decided to move the money from Midwest Bank to Security Savings for 21 months at 2.15%. *(On July 10, Bookkeeper Loquist learned that Midwest Bank would offer us a 24 month APY rate of 2.22% to stay with them. President Willhardt approved this change and notified the board via email.)*

Heerwagen (McKenna) moved to file for audit the June 30, 2018, Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-5, Nays-0. Motion carried. Recorded vote.

CORRESPONDENCE

We have been invited to attend a joint review board meeting in Alexis regarding their TIF district. The meeting is July 16 at 6 p.m. McKenna will attend.

Kathy Lewis (through Director Good) and Bookkeeper Loquist verbally thanked the board for their raises.

PRESIDENT'S REPORT

President Willhardt thanked Heerwagen for organizing and the Reading Room Association for funding last month's gathering, which was held at the Buchanan Center for the Arts. Vice President Sturgeon praised the event, and the board agreed the location and food were excellent. According to Willhardt, Aramark supplied additional food at no cost because they had extras from a Golden Scots alumni event at Monmouth College.

President Willhardt was in touch with the Maquoketa Public Library and learned about a Library Membership Program that lets library patrons visit the Figge Art Museum in Davenport, Iowa, for free. There is a \$75 annual fee for our library to join the program. Director Good mentioned that the Peoria Riverfront Museum has a similar program for \$50 a year. We will participate in both programs.

Director Good's annual review with President Willhardt and Vice President Sturgeon was completed recently. Willhardt described it as a very positive review.

REPORTS OF COMMITTEES AND BOARD MEMBERS

Branch Annual Report. Bookkeeper Loquist has updated the report, which includes information about each branch on annual circulation, attendance and expenses.

UNFINISHED BUSINESS

Bookkeeper Loquist said that the minutes are now available for review. As mentioned last month, McKenna and Sturgeon have volunteered to review the minutes for the 2017-2018 fiscal year before the August 13, 2018, board meeting.

The awning has been installed, and all the new pendant lights are installed at the circulation desk.

The ROE has vacated the upstairs Community Room as requested.

NEW BUSINESS

Materials Selection Policy Review. Every two years, the board reviews this policy, which mentions things like our "open shelf" policy and our criteria for selection. President Willhardt called for a vote in favor of approving the policy. Ayes-5, Nays-0. Motion carried.

DIRECTOR'S REPORT

Circulation/Programs/Internet/Door Count Statistics: Adult circulation at the Library was up 556 over June 2017. It was noted that while adult programming has increased (from 3 to 19), children's programming has declined (from 21 to 11). Director Good will speak to Youth Librarian Danielle Morrison about adding more programs next summer.

There was discussion about participating in a progressive dinner if the Chamber of Commerce decides to host the event again.

Staff member Betty Newman now writes a "Betty Recommends" book review column on our website.

Upcoming Events/Programs:

July 11 at 2 p.m. "Black Hawk's Final Resting Place" with Russ Fry
July 12 at 2 p.m. Magician Rick Eugene
July 21 at 2 p.m. Luau Closing Carnival for the Summer Reading Program

Willhardt (Sturgeon) moved to adjourn at 6:25 p.m.

—Amy Zesbaugh, Secretary