

WARREN COUNTY PUBLIC LIBRARY DISTRICT

July 10, 2017

The Warren County Public Library District Board Meeting was held July 10, 2017 in the Main Library Board Room. In attendance were Trustees Gossett, Sturgeon, Zesbaugh, Vancil, McKenna and Director Good and Bookkeeper Loquist.

Vice President Sturgeon, as presiding officer, called the business meeting to order at 5:15 P.M. Zesbaugh (Vancil) moved to approve the June 12, 2017 minutes as printed. Motion carried. Unrecorded vote. No abstentions.

Financial Report: The report was presented by Treasurer Vancil.

Checking Account Balance 05/31/2017	\$349,669.57
Receipts	5,231.09
Disbursements	77,406.40
Balance 06/30/2017	\$277,494.26
Working Cash Fund Balance 05/31/2017	\$29,588.37
Receipts	10.90
Disbursements	3,864.62
Balance 06/30/2017	\$25,734.65
Certificate of Deposits 06/30/2017	\$300,000.00
Building Account Balance 05/31/2017	\$31,209.82
Receipts	3.04
Disbursements	26,252.95
Balance 06/30/2017	\$ 4,959.91

McKenna (Vancil) moved to file for audit June 30, 2017 Statement of Tax Fund/Statement of Working Cash Fund/Certificate of Deposits/Statement of Building Fund. Ayes-5, Nays-0. Motion carried. Recorded vote.

Finance Report: A future improvement may be new carpeting in Children's Room.

Correspondence: A thank you was shared from retiring staff Donna Objartel. A thank you/appreciation note from Kathy Lowe-Arthur was also shared. A concrete lawn child figurine was presented to Trustee Gossett who will be retiring from the board in December, 2017.

COMMITTEE REPORTS:

District Branches: Kirkwood Branch Library lease was renewed for \$1500 for one year.

Alexis Branch Library new furnishings have been installed – Alexis Memorial Fund covered the cost for furnishings. Wi-Fi for Alexis Branch is a possible need. A suggestion was made for future memorials to Kirkwood Branch could be used for a copier. The Annual Branch Library Report was distributed.

RAILS: Good reported for Simmons. Good and Simmons have been invited to attend informational meeting July 18, 2017 at RAILS.

NEW BUSINESS: Zesbaugh reported July is last board meeting until her and family return from sabbatical.

LIBRARIAN'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: The July monthly report was given and the 2016-2017 Annual Circulation Report.

Sidewalk Update: In excavation along outside wall of library, there was need to add support for cement. Costs were Library - \$4,000/Reading Room Association - \$2,000/Buchanan Center for the Arts – remaining costs. The project is nearing completion. The improvements are very appealing and pleasing. The clock has yet to be replaced. The lamp post/light has remained. The front entrance was partially closed only 2 weeks and the alley was used. Workmen were very accommodating with noise and construction.

New Hire – Adult Services Librarian – Rebecca Eaton: Replacement for part-time will be Alex Perry once Brandy Robbins returns from maternity leave.

Upcoming Events Programs:

July 8 & 22	10:00 AM-12:00 PM	Coding Workshop – Kahn Academic Workshop – T.J. Blasius
July 19	2:00 PM	Circuit Design Party
July 21	11:30 AM	Story Time at Pattee Plaza
July 22	2:00 PM	Closing Summer Reading Program Party

McKenna and Sturgeon made plans to audit Secretary Minutes before August Board Meeting.

McKenna (Zesbaugh) moved to adjourn at 6:05 P.M.

Nancy Gossett, Secretary