

WARREN COUNTY PUBLIC LIBRARY DISTRICT
February 10, 2020

The Warren County Public Library District monthly board meeting was held February 10, 2020 in the Main Library Board Room. In attendance were Trustees Audette, McKenna, Simmons, Sturgeon. Director Good was also in attendance. Absent were Trustees Heerwagen and Zesbaugh and Bookkeeper Loquist.

Vice President McKenna called the board meeting to order at 5:19 p.m. In reviewing the minutes from the meeting on 1/13/2020, it was noted that story time occurs on Fridays, not Thursdays. McKenna (Sturgeon) moved to accept the January 13, 2020, board meeting minutes as corrected. Ayes–3, Nays–0, Abstention–1. Motion carried. Unrecorded vote.

The oath of office was not administered to new trustee Sarah Henderson due to her absence. It will be administered at the March 2020 meeting.

FINANCIAL REPORT

Checking Account Balance 12/31/2019	\$705,856.56
Receipts	\$1,929.85
Disbursements	\$56,989.93
Balance 01/31/2020	\$650,796.48

Working Cash Fund Balance 12/31/2019	\$29,438.19
Receipts	\$572.20
Disbursements	\$00.00
Balance 01/31/2020	\$30,010.39

Certificate of Deposits 01/31/2020	\$300,000.00
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Building Account Balance 12/31/2019	\$38,856.57
Receipts	\$4.34
Disbursements	\$8,474.16
Balance 01/31/2020	\$30,286.75

Simmons (Sturgeon) moved to file for audit the 01/31/2020 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes–4, Nays–0. Motion carried. Recorded vote.

CORRESPONDENCE: No correspondence.

PRESIDENT’S REPORT:

Vice President McKenna reminded the trustees to submit their Statements of Economic Interest to Tina Conard, Warren County Clerk.

The library received notice that the Kirkwood Branch Library building has been sold. Previous owners (A. Lincoln Lodge #518) will refund us for rent paid January 1-June 30, 2020 in the amount of \$750.00. We will work with the new owners to pay the coming months’ rent.

President Zesbaugh attended the Joint Review Board for North 6th Street TIF Redevelopment District meeting at City Hall on January 30. Mayor Rod Davies and City Administrator Lew Steinbrecher updated the board on TIF (tax increment financing) 2, which includes the area where the new Fareway grocery store was completed last summer. While tax bills have not been generated yet, the City estimates that Fareway's property tax will be about \$48,000 for 2019. Based on an agreement with the City, 95% of the tax will be returned to Fareway as a rebate. Fareway will continue to receive a rebate for approximately 10 years to refund them for their demolition costs (about \$750,000). TIF funds cannot be used for new builds. The Fareway location was previously owned by Monmouth College, which does not pay property tax.

REPORTS OF COMMITTEES AND BOARD MEMBERS: No reports.

UNFINISHED BUSINESS: No unfinished business.

NEW BUSINESS: No new business.

DIRECTOR'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: The library had strong attendance at programs.

In-service Training on 1/20/2020: Bridgeway Mental Health First Aid conducted a full-day training for all library employees regarding mental health first aid. Bridgeway's program is grant-funded, so this program was provided to the library staff at no cost to the library.

Estimate for Labeling and Organizing of Phone Lines: Director Good received a quotation from Momentum Technologies for labeling and organizing of phone lines. For the whole job, the estimate is \$2875.00. Simmons (Sturgeon) moved to spend \$2875.00 to complete this job. Ayes-4, Nays-0. Recorded vote.

Martin Luther King Day of Service: Monmouth College students and faculty provided service at sites around Monmouth on 1/20/20 in honor of Martin Luther King, Jr., and one group provided service at Warren County Public Library. Five students, three faculty, and four children of faculty disassembled and reassembled bookshelves so that large books fit on the shelves better. The project will continue in future years.

Upcoming events:

- Lincoln Kids Fun Night on 2/11/2020.
- Lincoln Trivia Night on 2/17/2020.
- Census Speaker on 2/12/2020.

Motion to adjourn by Sturgeon (Simmons). The meeting was adjourned at 5:53 p.m.

—Michelle Holschuh Simmons, Warren County Public Library Board Secretary