

## WARREN COUNTY PUBLIC LIBRARY DISTRICT

February 12, 2018

The Warren County Public Library District Board Meeting was held on February 12, 2018, in the Main Library Board Room. In attendance were Trustees Heerwagen, McKenna, Simmons, Sturgeon, Vancil, Willhardt, Zesbaugh and Director Good and Bookkeeper Loquist.

President Willhardt called the business meeting to order at 5:15 p.m. McKenna (Heerwagen) moved to accept the January 8, 2018, board meeting minutes as printed. Motion carried. Unrecorded vote. 2 abstentions.

**FINANCIAL REPORT:** The report was presented by Treasurer Vancil.

Checking Account Balance 12/31/2017	\$540,500.07
Receipts	\$1,223.67
Disbursements	\$41,350.52
<b>Balance 1/31/2018</b>	<b>\$500,373.22</b>

Working Cash Fund Balance 12/31/2017	\$27,674.30
Receipts	\$326.89
Disbursements	\$.00
<b>Balance 1/31/2018</b>	<b>\$28,001.19</b>

Certificate of Deposits 1/31/2018	\$300,000.00
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Building Account Balance 12/31/2017	\$44,014.57
Receipts	\$5.90
Disbursements	\$1,009.73
<b>Balance 1/31/2018</b>	<b>\$44,010.74</b>

McKenna (Simmons) moved to file for audit the January 31, 2018, Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-7, Nays-0. Motion carried. Recorded vote.

### CORRESPONDENCE

President Willhardt shared information she received concerning a new TIF (tax increment financing) district. Simmons (Vancil) moved to direct Willhardt, our TIF Review Board representative, to vote in favor of supporting a TIF redevelopment district for Fareway Food Stores, a grocery store chain. This area currently houses Monmouth College's North Campus, located on Hwy. 34 to the east of Shopko. Since Monmouth College does not pay property taxes, the Library will see a tax benefit from having a business in this location. City Council will need to approve the TIF Review Board's decision. Ayes-7, Nays-0. Motion carried. Unrecorded vote.

### PRESIDENT'S REPORT

No report.

### REPORTS OF COMMITTEES AND BOARD MEMBERS

Simmons reported that Deirdre Brennan, the executive director of RAILS, is excited about moving forward with an "unserved initiative" pilot program to give library access to more people. In Illinois, there are approximately one million people without access to a library. RAILS is also working on a project called Find More Illinois that aims to expand resource sharing and facilitate interlibrary loan by providing a single discovery interface that draws from the online catalogs of participating libraries. RAILS has been researching this project since 2013 and

initially called it an overlay project to emphasize that the goal is to expand resource sharing by connecting, not replacing, existing integrated library systems.

## **UNFINISHED BUSINESS**

### **Resolution #9 – 17-18 Abatement of Assessed Valuation**

McKenna (Simmons) moved to approve this resolution. The City of Monmouth made an error in the EAV (equalized assessed value) of the Cloverleaf Cold Storage property in 2014. This resolution has the correct wording. Ayes-7, Nays-0. Motion carried. Recorded vote.

## **NEW BUSINESS**

### **Resolution #10 – 17-18 Cash Payments Related to Health Insurance as IMRF Earnings**

Heerwagen (Vancil) moved to approve this resolution, which IMRF has asked us to provide because the Library pays for supplemental health insurance for employees who qualify for Medicare. (Those employees do not participate in the Library's health care plan.) Ayes-7, Nays-0. Motion carried. Recorded vote.

**Community Room:** Zesbaugh mentioned that the upstairs community room has too many toys. The room is used weekly for a successful Watch Me Grow storytime/playgroup program for children. It is sponsored and organized by the Regional Office of Education. The ROE stores their toys and children's furniture in the room, which reduces the available space and changes the neutral mood of the room. After the board meeting, trustees went to see the room. Following their recommendation, Director Good will ask the ROE to work with her on a solution.

Possible ideas:

- A large storage cabinet to conceal toys
- Removal of items
- Store some items in totes at the end of a hallway

The Girl Scouts also use this room regularly. They will be asked to conceal or remove their items, which are on top of a cabinet. These changes should make the room welcoming for all community members.

## **DIRECTOR'S REPORT**

**Circulation/Programs/Internet/Door Count Statistics:** January was a busy month with attendance at 272 for Library programs.

**Computer/Internet Use Policy:** Based on staff recommendation, Heerwagen (McKenna) moved to update our policy. Patrons who owe fines will no longer have to put \$1 toward their bill before using a computer. The previous policy was hard for staff to enforce. Ayes-7, Nays-0. Motion carried. Unrecorded vote.

**In Service Day Summary/Results:** The January 15 Staff In-Service Day was a success! It was a long day, but the staff enjoyed it and would like to do it again next year. In the future, Director Good plans to bring in additional speakers to talk about topics like customer service.

**WIA (Workforce Investment Act) New Hire – Juana Cruz:** Director Good is enthused about Cruz, who is a college student.

### **Upcoming Events/Programs:**

February 14 at 5:30 p.m.      Blind Date With a Book  
February 16 at 6:30 p.m.      Abraham Lincoln Soap Whittling

Heerwagen (McKenna) moved to adjourn at 6:06 p.m.

Amy Zesbaugh, Secretary