

WARREN COUNTY PUBLIC LIBRARY DISTRICT
December 11, 2017

The Warren County Public Library District Board Meeting was held December 11, 2017 in the Main Library Board Room. In attendance were Trustees Gossett, Heerwagen, McKenna, Simmons, Vancil, Willhardt and Director Good and Bookkeeper Loquist. Monmouth Mayor Rod Davies and City Administrator Lewis Steinbrecher were also present.

President Willhardt called the business meeting to order at 5:15 P.M. McKenna (Vancil) moved to accept November 13, 2017 board meeting minutes as printed. Motion carried. Unrecorded vote. 1 abstentions. Willhardt announced due to the retirement of Trustee (Secretary) Nancy Gossett, Amy Zesbaugh has agreed to fill the vacant secretary position effective January, 2018.

Monmouth Mayor Rod Davies and City Administrator Lewis Steinbrecher spoke on the renewal of TIF (original 23 years, expiring in 2022). The proposal is for renewal up to 12 years with area of 2 blocks in each direction from the public square. An enterprise area is located on the north bypass and is hoped to be extended for ten years. City officials Davies and Steinbrecher departed the meeting. See New Business.

Financial Report: The report was presented by Treasurer Vancil.

Checking Account Balance 10/31/2017	\$538,119.56
Receipts	89,733.78
Disbursements	46,421.47
Balance 11/30/2017	\$581,431.87
Working Cash Fund Balance 10/31/2017	\$27,029.03
Receipts	634.24
Disbursements	.00
Balance 11/30/2017	\$27,663.27
Certificate of Deposits 11/30/2017	\$300,000.00
Building Account Balance 10/31/2017	\$39,993.23
Receipts	7,358.37
Disbursements	935.73
Balance 11/30/2017	\$46,415.87

Heerwagen (Simmons) moved to file for audit November 30, 2017 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-6, Nays-0. Motion carried. Recorded vote.

REPORTS OF COMMITTEES:

RAILS: Simmons reported a meeting of Director Good and Simmons with Representative Dee Brennan in regard to unserved library areas.

NEW BUSINESS:

TIF Resolution #7 – 17-18: Simmons (Heerwagen) moved to approve the extension of the TIF 12 years, beginning in 2022. Ayes-6, Nays-0. Motion carried. Recorded vote.

Ordinance #8 – 17-18: McKenna (Vancil) moved the adoption of Ordinance #8 – 17-18, Adoption of Policy Prohibiting Sexual Harassment. Ayes-6, Nays-0. Motion carried. Recorded vote. Policy Manual will be updated.

DIRECTOR'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: Roseville Branch had +22 in circulation for November, 2017 over November, 2016. At Main Library, door count was -594.

Per Capita Grant Requirements – Safety Webinar: Simmons and Willhardt watched a power point and summarized the safety tips given. A hand out to trustees on safety was shared. Branch Libraries will be given safety report also.

Staff In-Service Day Tentative Agenda: January 15, 2018 is the planned date for the event. Holiday Lunch included. Staff to be paid for attendance. Input from staff planned, with plans still developing.

Ameren Rebate – LED Bulbs: Bulbs in library have been replaced with 900 LED bulbs. Ameren paid \$2790, Library paid \$3710.

Upcoming Events/Programs:

December 9	10:00 AM	Imagination Library Launch – United Way
December 12	6:30 PM	Warren County Public Library Book Club
December 14	6:00 PM	Bedtime Stories – Pajamas encouraged
December 16	2:00 PM	DIY Crafts

Hotspots are being checked out and used.

McKenna (Simmons) moved to adjourn at 6:30 PM.

Nancy Gossett, Secretary
(Final reporting)

Hors d'oeuvres (prepared by Loquist) were enjoyed.

A Santa wooden board holiday decoration was presented to retiring Trustee/Secretary Gossett with 26 ½ years of service.