

**WARREN COUNTY PUBLIC LIBRARY DISTRICT
PUBLIC BUDGET HEARING
August 14, 2017**

Warren County Public Library District Public Budget Hearing was held August 14, 2017 in the Main Library Board Room. In attendance were Trustees Gossett, Sturgeon, Willhardt, Heerwagen, McKenna, Simmons, Vancil and Director Good. President Willhardt called the hearing to order at 5:15 P.M. Willhardt asked for questions and comments. Hearing none, the meeting adjourned at 5:16 P.M.

Nancy Gossett, Secretary

**WARREN COUNTY PUBLIC LIBRARY DISTRICT
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The Warren County Public Library District Board Meeting was held August 14, 2017 in the Main Library Board Room. In attendance were Trustees Gossett, Sturgeon, Willhardt, Heerwagen, McKenna, Simmons, Vancil and Director Good.

President Willhardt called the business meeting to order at 5:16 P.M. McKenna (Vancil) moved to accept July 10, 2017 board meeting minutes as printed. Motion carried. 3 abstentions. Unrecorded vote.

Financial Report: Treasurer Vancil presented the report.

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|--------------------------------------|--------------|
| Checking Account Balance 06/30/2017 | \$277,494.26 |
| Receipts | 251,263.76 |
| Disbursements | 67,167.56 |
| Balance 07/31/2017 | \$461,590.46 |
| | |
| Working Cash Fund Balance 06/30/2017 | \$25,734.65 |
| Receipts | 321.55 |
| Disbursements | .00 |
| Balance 07/31/2017 | \$26,056.20 |
| | |
| Certificate of Deposits 07/31/2017 | \$300,000.00 |
| | |
| Building Account Balance 06/30/2017 | \$ 4,959.91 |
| Receipts | 20,824.63 |
| Disbursements | 3,383.76 |
| Balance 07/31/2017 | \$22,400.78 |

Vancil (Simmons) moved to file for audit July 31, 2017 Statement of Tax Fund/Statement of Working Cash Fund/Statement of Certificate of Deposits/Statement of Building Fund. Ayes-7, Nays-0. Motion carried. Recorded vote.

Correspondence: A thank-you from Trustee Gossett was shared.

COMMITTEE REPORTS:

Building and Grounds: Carpet replacement estimate for Children's E-Room is \$6,354.86

District Branches: Alexis Branch Library – WiFi cost would be \$500 for filter hardware with a \$250 annual renewal fee.

Kirkwood Branch Library – Owns a printer/scanner/copier.

Roseville Branch Library – Gossett reported Branch Librarian McIntyre's husband continues to have health issues.

Finance and Development: Adoption of Combined Budget and Appropriation Ordinance #5 – 17-18. Heerwagen (Simmons) moved the adoption of Ordinance #5 – 17-18. Ayes-7, Nays-0. Motion carried. Recorded vote.

Audit Report. The Annual Financial Report for year ended June 30, 2017 by auditing firm Cavanaugh, Davies, Blackman & Cramblet PC was distributed to trustees. The report will be reviewed at September Board Meeting.

Human Resources: Willhardt addressed a need to review and update library policy manual.

RAILS Report: Simmons and Good attended an informational meeting at RAILS July 18, 2017 to provide more information for trustees. Warren County Public Library is being used as a test site for library cards.

LIBRARIAN'S REPORT:

Circulation/Programs/Internet/Door Count Statistics: The report was reviewed.

Alley Issues: Young people hanging out in front of the library and in the alley is being addressed. Brighter lighting will be installed. Police are monitoring area for safety.

Library 150th Year in 2018: Input from staff and patrons is being sought. Warren County History Museum was another source to explore.

Robbins to Return as Part-time August 21st: Brandy Robbins will return to work from maternity leave on August 21st with part-time hours.

Monmouth College Walk-Out on Monday, August 21st. Trustees McKenna and Heerwagen volunteered to give out bookmarks and candy in front of the library.

Upcoming Events/Programs:

August 16 10:00 AM Introduction to Facebook

August 26 1:00 PM Sky's the Limit: Aerial Photography with Dean Poignant

Sturgeon (Simmons) moved to adjourn at 6:20 PM.

Nancy Gossett, Secretary