

**WARREN COUNTY PUBLIC LIBRARY DISTRICT**  
**April 30, 2020**

The Warren County Public Library District held an emergency board meeting on April 30, 2020, in the Main Library Children's Room (spread out for social distancing). In attendance were Trustees Audette, Heerwagen, McKenna, Simmons, Sturgeon, Zesbaugh. Director Good was also in attendance. Absent was Trustee Henderson.

President Zesbaugh called the board meeting to order at 4:00 p.m.

**NEW BUSINESS**

President Zesbaugh proposed that we designate no-contact pickup service and other minimum operations as essential government functions during Governor Pritzker's modified Stay-at-Home Order, which is scheduled to begin May 1, 2020. This is based on guidance from the RAILS' attorney from the Ancel Glink law firm. Other essential minimum basic operations include maintenance of inventory (such as collection work, weeding activity, records maintenance), security, and payroll.

As of April 30, 2020, there are 62 confirmed COVID-19 cases in Warren County. Smithfield reopens on Saturday, May 2, 2020, due to an executive order, after a one-week closure.

Director Good will decide if and when the library will offer curbside pickup. Director Good says, at this time, libraries in the RAILS system are not planning to offer curbside pickup. The online ordering system makes this shift complicated. Only a few libraries in the state of Illinois are currently offering curbside pickup.

Motion to adjourn by McKenna (Heerwagen). The meeting was adjourned at 4:42 p.m.

—Michelle Holschuh Simmons, Warren County Public Library Board Secretary